

TO MEMBERS OF THE COUNCIL

Notice is hereby given that a meeting of the Council of the London Borough of Bromley is to be held in the Council Chamber at Bromley Civic Centre on Monday 28 February 2011 at 7.30 pm which meeting the Members of the Council are hereby summoned to attend.

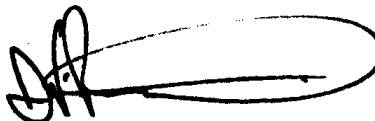
Prayers

A G E N D A

- 1 Apologies for absence
- 2 To confirm the Minutes of the meeting of the Council held on 25th October 2010 (Pages 3 - 38)
- 3 Declarations of Interest
- 4 Petitions
- 5 Questions from members of the public where notice has been given
- 6 Oral questions from Members of the Council where notice has been given
- 7 Written questions from Members of the Council
- 8 To consider any statements that may be made by the Leader of the Council, Portfolio Holders or Chairmen of Committees
- 9 Budget (Revenue and Capital) and Council Tax setting - to consider the recommendations of the meetings of the Executive held on 2nd and 14th February 2011 (Pages 39 - 52)
All Members are requested to bring with them to the meeting their copies of the Director of Resources' reports to the Executive on the following:
 - *Capital Programme Monitoring – 3rd Quarter 2010/11;*
 - *2011/12 Council Tax Report; and*
 - *Capital Programme Review 2010*
- 10 Report of the General Purposes and Licensing Committee 16th February 2011 - Members' Allowances Scheme 2011/12 (Pages 53 - 58)

- 11 To consider the attached recommendation from the Portfolio Holder for Resources concerning the Treasury Management Statement and Annual Investment Strategy 2011/12 (Pages 59 - 82)
- 12 Executive Delegations and Statutory Officer Designations (Pages 83 - 88)
- 13 To consider Motions of which notice has been given
- 14 Dates of Council Meetings
- a) A special Council Meeting has been called for Monday, 21st March 2011 commencing at 7pm (note earlier start time) to consider the Biggin Hill Airport proposals. This will be followed by a meeting of the Executive who will make the final decision on the matter.
 - b) The date of the Council Meeting on the published Programme of Meetings scheduled for Monday, 28th March 2011 is before the meetings of the last Executive and General Purposes and Licensing Committee for this municipal year. It is therefore proposed that the Council Meeting date be moved to Monday, 11th April 2011 just in case there are any matters of business requiring a Council decision. The new Programme of Meetings for next year has been amended to reflect this arrangement.
- 15 The Mayor's announcements and communications
- 16 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000
- To consider an item in respect of which resolutions have been passed under the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation Order 2006) and the Freedom of Information Act 2000.

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Chief Executive

Agenda Item 2

LONDON BOROUGH OF BROMLEY

MINUTES

of the proceedings of the Meeting of the
Council of the Borough
held on 25 October 2010

Present:

**The Worshipful the Mayor
Councillor George Taylor**

**The Deputy Mayor
Councillor Ruth Bennett**

Councillors

Reg Adams	Ellie Harmer	Peter Morgan
Graham Arthur	Will Harmer	Ernest Noad
Douglas Auld	David Hastings	Gordon Norrie
Kathy Bance	Brian Humphrys	Tom Papworth
Nicholas Bennett J.P.	Samaris Huntington-	Sarah Phillips
Eric Bosshard	Thresher	Neil Reddin
Katy Boughey	William Huntington-	Catherine Rideout
Lydia Buttinger	Thresher	Charles Rideout
John Canvin	John Ince	Richard Scoates
Stephen Carr	Russell Jackson	Colin Smith
Peter Dean	Charles Joel	Diane Smith
Robert Evans	Kate Lymer	Tim Stevens
Roxy Fawthrop	Paul Lynch	Harry Stranger
Simon Fawthrop	Mrs Anne Manning	Michael Tickner
Peter Fookes	David McBride	Pauline Tunncliffe
Peter Fortune	Russell Mellor	Michael Turner
John Getgood	Alexa Michael	Stephen Wells
Julian Grainger	Nick Milner	

The meeting was opened with prayers

In the Chair
The Mayor
Councillor George Taylor

25 APOLOGIES

Apologies for absence were received from Councillors Jane Beckley, Julian Benington, Roger Charsley, Judi Ellis, Diana McMull, Tony Owen and Ian Payne.

26 MINUTES

The Minutes of the meeting held on 28th June 2010 were confirmed, subject to the addition of Councillor Buttinger as present at that meeting.

27 DECLARATIONS OF INTEREST

Councillor Auld declared an interest in item 4 (Petition on the Home Care Service) as his wife was employed in the Adult and Community Services Directorate. Councillors Peter Dean and John Getgood declared interests in item 4 (Petition on the Harris into Beckenham Campaign) as Governors of Kelsey Park Sports College. Councillors Stephen Carr, Simon Fawthrop, Julian Grainger and Sarah Philips declared interests in item 11 (Capital Programme) as parents with a child attending one of the schools affected. Councillor Roxy Fawthrop also declared a similar interest as she had a sister attending one of the schools affected. Councillor Nicholas Bennett JP declared an interest in item 11 as a Governor of Langley Park School for Girls. Councillor Stranger declared an interest in item 14 (Statement Licensing Policy 2011-14) as Secretary of the Orpington Conservative Club. Several members declared interests in item 15 (Investment Sub-Committee – Change or Name) as members of the Council's Pension Fund.

28 PETITIONS

Two Petitions were received in accordance with the Council's Petition Scheme, as follows:

- A) 'Harris into Beckenham Campaign' - Two representatives addressed the Council seeking support for the aims of their petition.

A motion to take no further action on this matter was duly proposed and seconded. The Motion was CARRIED.

- B) Home Care Service – a representative addressed the Council seeking support for the aims of their petition.

A motion to defer this matter for further consideration was proposed by Councillor Getgood and seconded by Councillor Fookes.

On being put to the vote the motion was LOST.

(Councillor Getgood asked for the recording of his vote in favour of the motion.)

A motion to take no further action on this matter was duly proposed and seconded. The Motion was CARRIED.

(Councillors Adams, Bance, Fookes Getgood and McBride asked for the recording of their votes against the decision.)

29 QUESTIONS BY MEMBERS OF THE PUBLIC

There were no questions from members of the public.

30 QUESTIONS BY MEMBERS

The oral and written questions are attached at Appendices A and B.

31 TO CONSIDER ANY STATEMENTS MADE BY THE LEADER OF THE COUNCIL, PORTFOLIO HOLDERS OR CHAIRMEN OF COMMITTEES

A Statement was made by the Portfolio Holder for Public Protection and Safety, Councillor Peter Morgan, on the Safer Bromley Partnership's intention to launch a tough enforcement clampdown on drug dealing in the Borough. He outlined the approach being taken in conjunction with the Police, the publicity campaign being launched 'Enough is Enough' and responded to various questions from members.

32 ADOPTION OF THE BROMLEY TOWN CENTRE AREA ACTION PLAN

Consideration was given to a report proposing the formal adoption of the Bromley Town Centre Area Action Plan as the final stage of the Local Development Framework process.

The Mayor drew attention to the fact that legal representations concerning the Action Plan had been received last week and these were considered at a special meeting of the Executive held on 20th October 2010. The minutes of that meeting had been circulated, together with further advice from the Director of Legal and Democratic Services.

A motion to approve the following recommendation was proposed, seconded and adopted –

That the Bromley Town Centre Area Action Plan (BAAP) be adopted as a statutory local Development Framework Development Plan Document for the purposes of informing any future proposals for redevelopment in the area and a material consideration for the purposes of determining future planning applications.

33 TREASURY MANAGEMENT ANNUAL REPORT 2009/10

An amendment to the Strategy was proposed by the Portfolio Holder for Resources to secure a better return on Council investments at minimal additional risk to increase the Council's investment limits for the UK Banks and Building Societies that remain on the lending list, as follows:

Lloyds TSB & RBS – increase from £30m to £40m (c.20% of current portfolio total of £200m)

Barclays & HSBC – increase from £25m to £30m

Santander, Clydesdale & Nationwide – increase from £15m to £20m.

A Motion to approve the amended recommendation on the Annual Investment Strategy was duly proposed and seconded. The Motion was CARRIED.

34 CAPITAL PROGRAMME 2010/11 AMENDMENT - BULLERS WOOD SECONDARY SCHOOL

A Motion to approve the recommendation on the Capital Programme to include Bullers Wood Secondary School as a separate scheme (£1.7m) was duly proposed and seconded. The Motion was CARRIED.

35 REVISED STANDARD CONDITIONS FOR ANIMAL WELFARE LICENSES

A Motion to approve the recommendation that the revised standard conditions and guidance for animal welfare licenses be approved and adopted with effect from 1st January 2011 was duly proposed and seconded. The Motion was CARRIED.

36 LICENSING OF SEX ESTABLISHMENTS - NUMBER IN THE RELEVANT LOCALITY, STANDARD CONDITIONS AND FEES

A Motion to approve the recommendations to formally adopt with effect from, 1st January 2011 the following provisions was duly proposed and seconded.

- i) The provisions of the Local Government (Miscellaneous Provisions) Act 1982 as amended by Section 27 Policing and Crime Act 2009 to require the licensing of sex entertainment venues.
- ii) The Policy for determining the number of sex establishments.
- iii) Standard licensing Conditions
- iv) Fees for Sex Establishments.

The Motion was CARRIED.

37 STATEMENT OF LICENSING POLICY 2011-14

Members were informed that the General Purposes and Licensing Committee on 20th October 2010 had approved the Statement of Licensing Policy 2011-

14, subject to a number of amendments which were circulated at the meeting (set out in Appendix C):

A Motion to approve the recommendations, as amended, and to formally adopt the Revised Policy with effect from, 7th January 2011 was duly proposed and seconded.

The Motion was CARRIED.

38 INVESTMENT SUB-COMMITTEE - CHANGE OF NAME

A Motion to agree that Part 3 of the Council's Constitution be amended to reflect the change of name from Investment Sub-Committee to Pensions Investment Sub-Committee was duly proposed and seconded.

The Motion was CARRIED.

39 UPDATE ON ACADEMY SCHOOLS MOTION CONSIDERED AT THE MEETING OF CHILDREN AND YOUNG PEOPLE PDS COMMITTEE ON 7TH SEPTEMBER 2110

The report was NOTED.

40 MOTIONS

Notice of three Motions had been received by the deadline. However, Councillor Fookes subsequently withdrew a third Motion (Social Enterprise).

- i) The following Motion was proposed by Councillor Peter Fookes and seconded by Councillor Kathy Bance:

“This Council calls on the Home Secretary to retain ASBO's in the fight against crime in Bromley.”

An Amendment was moved by Councillor Peter Morgan and seconded by Councillor Tim Stevens that the Motion be amended to read:-

“This Council notes the Home Secretary's comments about ASBOs and other measures to tackle Anti-Social Behaviour and welcomes her intention to review the powers and interventions so that each local authority can tailor its response to the blight of anti-social behaviour and deliver a simple, clear and effective sanctions regime (including ASBOs and ABCs).”

On being put to the vote this Amendment was CARRIED.

ii) The following Motion was proposed by Councillor Peter Fookes and seconded by Councillor Kathy Bance:

“This Council recognises that Safer Neighbourhood Teams have played a key part in crime reduction in Bromley and calls on the Mayor of London to maintain them and the current level of Police Community Support Officers in the borough.”

An Amendment was moved by Councillor Peter Morgan and seconded by Councillor Tim Stevens that the Motion be amended to read:-

“This Council recognizes that Safer Neighbourhood Teams have played a key part in Crime reduction in Bromley and therefore regrets that the financial mismanagement of the last Labour Government has made it necessary to save taxpayers money in many areas, including policing. However this Council welcomes the strenuous efforts being made by Boris Johnson’s administration to save money in back office functions so that the effect of savings may not mean any reduction in the number of PCSOs deployed in the Borough.”

On being put to the vote this Amendment was CARRIED.

41 MAYOR'S ANNOUNCEMENTS AND COMMUNICATIONS

The Mayor advised that there were still a few tickets available for his Charity Dinner at the House of Commons on 12th November 2010. If anyone would like to support this event they would need to get in touch with the Mayor’s Office by the end of the week.

The Mayor thanked all those who had played in the Mayor’s Bowls, Cricket and Golf Teams during the summer.

Mayor

The Meeting ended at 10.45 pm

MEETING

25th OCTOBER 2010

ORAL QUESTIONS BY MEMBERS OF THE COUNCIL

1. From Councillor Nicholas Bennett JP of the Leader of the Council

What plans the Council has to support and encourage local residents groups, schools and other organisations to celebrate Her Majesty the Queen's Diamond Jubilee in 2012?

Reply:

Councillor Carr thanked the member for his question and advised that at this stage the Council had no plans to support and encourage schools, local groups or organisations to celebrate Her Majesty the Queen's Diamond Jubilee in 2012. However, as had been shown this year for the 70th Anniversary of the Battle of Britain arrangements were made for various appropriate events to mark the occasion that were well supported by local residents. The Leader had spoken to Officers and was sure that there would be suitable arrangements made to celebrate the Diamond Jubilee at that time.

Supplementary Question:

Councillor Nicholas Bennett commented that it was only 14 months from the start of the Diamond Jubilee year and it would be the first time for 115 years that the nation would have celebrated such an occasion. The local residents association in his own ward had set up a committee to organise local events and he felt it was important for the Council to act in a co-ordinating role across the Borough to ensure events did not clash. He suggested some form of co-ordinating committee be set up to ensure this was the case.

Reply:

The Leader of the Council agreed with Councillor Bennett and said that in his conversations with Officers on this issue arrangements would commence over the forthcoming months to deal with this.

2. From Councillor Julian Grainger of the Chairman of the Environment PDS Committee

Displacement by parking schemes

In the last 12 months, for traffic or parking schemes considered by the PDS, please can the Chairman list those schemes that have:

- a) addressed the issue of displacement of vehicles
- b) provided an estimate of the number of cars to be displaced.

Reply:

All traffic and parking schemes consider the possible displacement of vehicles. Even the loss a few parking places to allow the introduction of a traffic calming feature can have a detrimental effect on residents which must be weighed against the increase in their quality of life from slower traffic. This was one of the purposes of the consultation process. Typically the consultation would include properties, in the same road, a short distance from the changes to capture comments which could include issues such as displacement.

Parking schemes may also displace commonly used traffic routes, increasing the flow of traffic along the road concerned. Whilst this can reduce congestion it may have other detrimental environmental effects. The consultation would also hope to address this issue.

Where this feedback was received, officers used this information in the design of the scheme, and a summary of significant residents' comments was presented to the PDS alongside the officer's response. This had been the procedure adopted over many years.

Over the past decade the majority of parking schemes had been small in scale and the expected displacement had been small. Schemes were designed to minimise inconvenience for residents whilst also avoiding displacing commuters etc. further than was necessary. Typically the result was to spread the concentration of parking over a wider area, to relieve the pressure on residents living nearest to the destination.

With any scheme it was never an exact science as to where displaced vehicles would move to. The cost of detailed parking and traffic surveys, which established where people were travelling from, was very high and often did not help with the design process, as the surveys did not establish where drivers would re-locate their parking or traffic route to.

It had, therefore, been common practice to revisit schemes to determine and address unacceptable aspects which could include unacceptable displacement and other unintended consequences.

Supplementary Question:

Councillor Grainger asked whether the Chairman was aware that 9 schemes during the past 12 months referred to displacement but only one quantified that displacement in reference to the 61 bus route. He quoted various figures and said that the scheme element for these displaced cars was then dropped. Given that the Orpington Area Parking Scheme seemed likely to displace over 200 cars, he asked if the Chairman agreed that the PDS Committee should have been provided with displacement numbers and also options for managing this. He also commented that the decision of the PDS Committee to defer a displacement scheme was understandable but would the Chairman agree that there was too great a number involved just to wait and see.

Reply:

Councillor William Huntington-Thresher replied that as he had already indicated assessment of the displacement was not an exact science as to where the displaced cars would move to or where they came from and it was also an expensive exercise. It may involve a variety of factors which he briefly referred to. However, there had been examples in the past where reassessment of a traffic scheme had involved the removal of yellow lines and the addition of extra bays if that was considered appropriate. There was obviously a need to start the scheme in the first place and to delay was not he felt necessarily the best route when reassessment could bring about changes if needed.

3. From Councillor Tom Papworth of the Chairman of the Development Control Committee

1. How much was spent providing lunch to members and officers participating in the tour of the Bromley and Orpington town centres on Saturday 16 October 2010?
2. To provide an itemised bill for the lunch provided to members and officers.

Reply:

The Chairman advised that the cost of the lunch was £77.50 in total. This would be covered as Members expenses. An itemised breakdown of the bill had been circulated to all members and individuals bought their own liquid refreshments. Councillor Michael commented for his information that £8.30 of that was paid for by her personally.

Councillor Papworth did not have a supplementary question.

4. From Councillor Peter Fookes of the Leader of the Council

What monies have the Council lost this year due to the actions of the ConDem government?

Reply:

Councillor Carr replied – nothing and that perhaps the Councillor would like to rephrase his question to reflect what loses the Council had made this year due to the actions of the previous government.

Supplementary Question:

Councillor Fookes said he would answer for him it was £4.6m. He asked whether the Leader would be making his annual pilgrimage to Whitehall this year to complain about the lack of government funding.

Reply:

Councillor Carr replied that the figure was wrong, although Councillor Fookes seemed to think he knew better. The answer to his second question was - yes he had already spoken to several Ministers and the Mayor of London on a fair settlement for not just this Borough but the London region as a whole under the Comprehensive Spending Settlement, and would await with interest more details in December.

5. From Councillor Nicholas Bennett JP of the Portfolio Holder for Children and Young People

What are the main criteria the council uses for deciding whether local residents should be eligible to adopt children?

Reply:

The Portfolio Holder advised that the reply was complicated because of the serious nature of the matter.

The eligibility criteria for local people to be assessed as foster carers was set out in the eligibility criteria updated in February 2009 entitled 'Bromley Adoption Service – Eligibility for Service'.

An Adoption Panel supported and advised the Local Authority in identifying prospective children for adoption, prospective adoptive parents and appropriately matching between the two. The Panel had an independent chairman and vice chairman and sat as an independent Committee of the Council. The Panel consisted of legal and medical advisers, local authority officers, three elected Members (currently Cllrs Smith, Arthur and Evans) an adult who was adopted as a child and an adoptive parent. The Panel when approving prospective adopters also advised on the suitability of different types of children to be adopted by them.

The service accepted applications from all Bromley residents who wished to adopt as long as they met the basic minimum criteria to be considered which were as follows.

Prospective adopters must be over the age of 21. They could be single or in a stable and permanent relationship with another person, whether married, in a civil partnership or cohabiting.

There was no upper age limit but potential carers must be able to demonstrate that they possess the health and vigour to meet the many and varied needs of children throughout their childhood. Various vetting checks were made to ensure that the applicants were of good character and had nothing in their backgrounds that would make them unsuitable as adoptive parents.

The Service also accepted applications from people who lived outside of the Borough where this met the needs of specific children.

Currently, the Service was targeting recruitment to meet a shortfall in the number of prospective adopters for children in sibling groups, children with disabilities, children over the age of 6 years and those from black and ethnic minority groups. This did not preclude applications from perspective adopters for white children under the age of six years however they may have to wait longer to be matched with a child.

Bromley Council was part of a consortium with Brighton and Hove, Kent, East Sussex, Bexley and Medway local authorities and was able to offer assessed adoptive carers to these agencies to be matched with children requiring a placement.

Supplementary question:

Councillor Bennett asked whether prospective parents could adopt across racial groups.

Reply:

The Portfolio Holder responded that it was his understanding that in the first place adoptive parents were sought with similar cultural or ethnic backgrounds to the children being considered for adoption. However, where this was not possible then suitable parents were sought who had an understanding of these needs. As part of the assessment process the type of child the prospective adopters wished to be matched with would be explored and that would include white adopters for mixed race and black children.

6. From Councillor Julian Grainger of the Portfolio Holder for the Environment

Orpington Area Parking Scheme

On the 26th July, the PDS voted to defer the proposed restrictions until displacement of over 230 cars had been considered. Why did the Portfolio Holder decide to proceed?

Reply:

The Portfolio Holder stated that it was because he thought the PDS Committee's decision was wrong and he noted that his decision had not been called in.

Supplementary reply:

Councillor Grainger asked if the Portfolio Holder was fully aware of the situation and the affect of over 200 cars being displaced. Would he agree that contrary to the answer given by the PDS Committee Chairman it was a simply

task to visit a place intended for yellow lines and count the number of cars parked there.

Reply:

Councillor Smith replied that 'no he did not agree' – and those colleagues in Farnborough and Crofton and Orpington and Petts Wood and Knoll Wards would attest that full consultation was undertaken. Controlled Parking Zones were not a science and there might be some displacement and if there was it would have to be managed. The reason that the parking review in Orpington was undertaken was because of a promise to the people of Orpington at the time of the Tesco development. The Portfolio Holder considered it was the right thing to do to press ahead and as Councillor Grainger had already been assured on several occasions if there was any displacement affecting his Ward it would be proactively addressed by the department.

7. From Councillor Fookes of the Portfolio Holder for Adult and Community Services

What action is being taken to merge Health services and the Council services to provide a seamless service for residents?

Reply:

The Portfolio Holder drew attention to The Government's White Paper; "Equity & Excellence - Liberating the NHS" which set out an exciting/radical agenda for the future of health and social care services in England.

As well as proposing a significant shift in favour of the clinicians, with GP consortia taking over the responsibility for health care commissioning, it also mapped out an enhanced set of duties and responsibilities for local government in relation to health improvement and commissioning. The White Paper also announced the abolition of both PCTs and Strategic Health Authorities.

Whilst the detail was still to emerge, the current proposal would see Public Health and Health Improvement functions transferring from the PCTs to the Council by 2013.

In addition the White Paper talks about the Council's responsibility for "joining up the commissioning of local NHS services, social care and health improvement" and specifically for "promoting integration and partnership working between the NHS, social care, public health and other local services and strategies."

The White paper also outlined the requirement for each Council to establish a Health & Well-Being Board (by April 2012) charged with joining up commissioning of local health social care services.

In Bromley we have a long tradition of working in close partnership with our health colleagues, and there were many examples of integrated commissioning and delivery of services for both adults and children. We were therefore starting from a good place in our discussions with our PCT partners around how we plan for the future.

Already we have agreed to establish a Shadow Health & Well-being Board made up of Executive members of the Council, Board members of the PCT as well as a number of our local GPs who would be leading on the establishment of Bromley's GP consortia.

Through the work of this Board we would be preparing the ground for the transfer of Public Health and health improvement functions – as soon as the Government sets out the terms and conditions for that transfer. The Board would also be exploring how our substantial experience of joined up commissioning of health and social care services could be built upon as the new GP consortia emerged.

At the same time the moves to establish Bromley PCT's provider arm as a Social Enterprise under the Bromley HealthCare banner proceeded with the PCT Board endorsing the Integrated Business Care last month. We were in discussions with Bromley Healthcare around options for joining up the delivery of a range of services in the future, again building upon our existing experience of delivering joined up services particularly in the fields of disabilities – for both children and adults and intermediate care for frail older people.

In all of these discussions the test would be whether proposals furthered the overall objectives of our Building a Better Bromley vision – in that they promoted the health and well-being of Bromley residents by promoting their independence and ensuring that children and young people were supported to get the best start in life.

Supplementary Question:

Councillor Fookes asked whether the Portfolio Holder was aware that Blackburn and Herefordshire had already merged services and not waited for the government.

Reply:

Councillor Arthur said that that was just one example as there were several others who had progressed that far. There were also quite a number that had not progressed as far as we had. Working with other Boroughs across London Councils he could advise that those in the first tranche of this were in many cases regretting the fact that they were and wished that they had held back and do what we were doing i.e. laying proper foundations. This meant not rushing in to take on all sorts of uncostered services on behalf of residents of the Borough without any idea of how they would be financed, or the need

for a consistent approach and accountability through the democratic process. He stated that we would not rush in but take our time and do the job properly.

8. From Councillor Nicholas Bennett JP of the Portfolio Holder for Public Protection and Safety

How many members of staff have been appointed Special Constables under the 'Borough Beat' scheme?

Reply:

The Portfolio Holder confirmed that there were three staff.

Supplementary Question:

Councillor Bennett congratulated the three members of staff concerned. However, he understood that when the scheme was originally suggested it was estimated that between 8 - 12 members of staff would be involved. He asked what steps had been taken to encourage other staff to take part in what was a part of the big society initiative.

Reply:

Councillor Morgan advised that currently there were 116 special constables working in the Borough which was above the target the Police had of 111. In January of this year there was only 48 so there had been a 141% increase already and others in the pipe line. As there was such limited space for special constables it was not the intention to reintroduce a drive to encourage the Borough Beat scheme within the Council. The idea at the time had been to act as a catalyst for others which seemed to have worked very well.

9. From Councillor Julian Grainger of the Portfolio Holder for the Environment

Amendments to Proposed Orpington Area Parking Restrictions

On 5th August, the Portfolio Holder agreed (amongst others) Resolution 2) that:

- "*further flank wall parking might be added*"

and added Resolution 3 that:

- "*free spaces be found which might...*":

- "*increase the available parking stock*"

- "*... assist in speed management,*"

Did he make these resolutions in order to address concerns about displacement caused by the proposed restrictions and because the absence of parked cars can allow increased speeds?

Reply:

No, I made the decision to mitigate concerns about *possible* displacement but also to address traffic speeds which were more common in roads with no parking.

Supplementary Question:

Councillor Grainger asked whether the Portfolio Holder was aware that the latest published drawings fell short of the aims he articulated. Specifically was he aware that restrictions along flank walls were still included; that the parking stock would be reduced whether by the displacement of over 200 cars already identified but also by the deletion of 110 marked bays; and as the yellow lines along the entire length of long side roads would remain this negated any speed management by parked cars. Could the Portfolio Holder explain why there appeared to be continual denial of such a huge displacement.

Reply:

The Portfolio Holder stated that as the member concerned had been advised on many occasions if he wanted or thought any of the aspects of the Scheme should be changed he should consult with the local Ward Councillors to ensure that at the relevant 6 month review stage these would be taken into account. He also pointed out that there had been ample opportunity for anyone to engage in the consultation exercise around Orpington and most Ward Colleagues had done so but some had not.

10. From Councillor Peter Fookes of the Portfolio Holder for Resources

What Equality Impact Assessments have been carried out on proposed service changes?

Reply:

The Portfolio Holder stated that the local authority sought to be an Excellent Council in the eyes of local residents and provide quality services. In that vein we would continue to monitor and assess the impact of all service changes on Bromley residents, although to what extent that objective was served or hindered by Equality Impact Assessments was open to some question. However, we would comply with the law and already had a framework in place to ensure that this happened.

Councillor Fookes did not have a supplementary question.

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COUNCIL MEETING

25th OCTOBER 2010

WRITTEN QUESTIONS BY MEMBERS OF THE COUNCIL

1. From Councillor Nicholas Bennett JP of the Portfolio Holder Children and Young People

If the Portfolio Holder will list the posts in the Strategy and Performance Division together with their job titles and grades.

Reply:

In response to your question, I suggest you refer to the following documents

- § the Director's Report of 8 September 2009 'CYP Staffing, Business Functions and Funding' ([http://cbs.bromley.gov.uk/Data/121/20090930/Agenda/\\$Item5-CYP%20Services,%20staffing,%20business%20functions%20and%20funding.doc.pdf](http://cbs.bromley.gov.uk/Data/121/20090930/Agenda/$Item5-CYP%20Services,%20staffing,%20business%20functions%20and%20funding.doc.pdf)) which provided a detailed account of the Department's staffing, associated costs and funding streams together with the business functions and business volumes including the Strategy and Performance division.
- § This report was also referred, on my recommendation, to the Council's Executive for their meeting on 30 September 2009 , where it was acknowledged 'that it would be a good model for other departments to follow'.
- § A further Director's report to the CYP Portfolio Holder on 19 January 2010 'CYP Department Staffing Numbers' which provided a further layer of information on the staffing data and trends for the period 2005/06 – 2009/10.
- § Staffing has reduced in Strategy & Performance since those reports as a result of reductions when setting the 2010/11 budget (1FTE) and grant reductions in-year (2.5 FTE), i.e. a reduction of 3.5 FTE. In addition the Family Information Service has transferred to the Bromley Children & Family Services

Attached as Appendix 1 is a list of posts currently within Strategy and Performance. Appendix 2 outlines the main functions of the Division.

2. From Councillor Nicholas Bennett JP of the Portfolio Holder for Children and Young People

If he will give for each Children and Family Centre the following information in table format:

1. Date Centre opened
2. Number of staff employed including post and grade
3. Square footage of premises
4. Number of rooms

5. Capital cost of adaptation to create centre (and any subsequent capital expenditure since opening of the centre)
6. Annual running costs
7. Number of rooms in use
8. Number of individual adult users per week (excluding individuals second or more visits)?

Reply:

The CYP Department has no capacity, in terms of staffing or time, to respond with the level required by these questions, in the time available. However, the forward rolling work programme for the CYP PDS Committee features a report entitled 'Progress on Children and Family Centres' for the meeting on 30 November 2010. I will ensure that the information Cllr Bennett seeks is incorporated within this report and as he is a Member of this Committee he will be able to contribute to a full debate on these services at the meeting.

3. From Councillor Nicholas Bennett JP of the Portfolio Holder for Resources

How many members of staff are given time off for the following public services:

- Councillors
- Magistrates
- Membership of NHS bodies
- Other public bodies

Reply:

Departments	Councillors	Magistrates	NHS Bodies	Other Public Bodies*	Total
ACS	0	0	0	1	1
CYP	0	0	0	2	2
R&R	1	0	0	0	1
ES	0	2	0	2	4
LD&CS	0	0	0	1	1
Resources	0	0	0	0	0
Total	1	2	0	6	9

*Some staff (not included in the table above) are School Governors but mainly attend evening or twilight meetings outside of normal hours.

*Also the table does not include number of staff on Territorial Army duties but it includes staff on the Borough Beat Scheme.

4. From Councillor William Huntington-Thresher of the Chairman of the Development Control Committee

- A) Since the inclusion of a renewable energy requirement in the 2006 UDP, how many planning permissions have been granted with a renewable energy requirement?
- B) How many developments with the condition have been completed?
- C) At the completion of the development what was the average renewable energy percentage achieved?
- D) Did any developments fail to achieve the required 10%?
- E) If so what action was taken?
- F) Has any check been made to establish whether the renewable energy percentage achieved on completion has been maintained once occupied for a reasonable length of time (e.g. after one year)?

Reply:

A) The Council has permitted 50 applications with a condition involving on-site renewable energy. An additional 13 appeals have been granted with similar conditions.

Note that Policy ER4 in the UDP, requiring 10% of predicted energy use to be provided from on-site renewable technology, was applied from the adoption of the UDP in 2006 until mid 2009, when the policy expired. From 2009, the more up-to-date policies in the London Plan were used, requiring greater efficiency and aiming for a minimum of 20% reduction of carbon dioxide emissions from on-site renewable technology.

B) Of the 63 developments referred to above, 19 have been fully completed and two phased developments have been partially completed.

C) The potential percentage energy contribution or carbon reduction is shown in an energy assessment submitted with an application and updated for the purpose of assessing the details submitted to comply with the condition. This must occur before development begins. There is no requirement to re-submit information at completion. Looking at the information submitted for the condition involving a 10% contribution, the average percentage is around that stated, i.e. some developments achieve slightly less, others achieve more. In the case of the higher target of 20%, fewer developments are able to achieve the amount, but in these cases carbon reduction is often achieved in other ways such as improved design, greater energy efficiency and use of low-carbon technology.

D) Yes, though this would be known about by the time the condition is agreed. There may be issues of physical feasibility or financial viability and the policies allow these issues to be taken into account. Each development faces unique challenges in meeting the requirement and there are often other technical or planning conditions that need to be met.

E) Any action would be at the “front end” of the process through considering the details of the application or setting bespoke conditions. The desirable result is to produce a good quality development with a significant carbon reduction and this may be achieved by means other than the production of renewable energy on site, as set out above.

F) No, there is currently no budget resource for monitoring after completion. In many cases it would not be possible to find out this information - particularly in the case of hot water producing solar thermal technology on individual residential dwellings. However, in formulating any new local policies on low and zero carbon technologies, survey work would be undertaken to find out what has been successful in recent developments.

5. From Councillor David McBride of the Portfolio Holder for Resources

In the past three years, what Council planning contracts have been awarded to Frankham Architects and at what cost? How many of the planning applications have been:

- a) been given permission straight away;
- b) been deferred and then given permission;
- c) been refused?

Reply:

Frankham Consultancy has made 39 planning applications on behalf of the Council in the last 3 years. Of this total 5 were subsequently withdrawn and 1 was deferred. The total cost of these applications was £26,765.

6. From Councillor Ruth Bennett of the Portfolio Holder for Children and Young People

If the Portfolio Holder will list the number of -

- i. Teachers
- ii. Teaching assistants
- iii. Administrative and finance staff
- iv. Maintenance staff
- v. Pupils

in each school in 1998 and 2010?

Reply:

Following the introduction of local management of schools through the Education Reform Act 1988 all schools have a delegated budget. The responsibility for deciding the level of staffing in the school, including teachers, teaching assistants, administrative and finance staff and site managers or maintenance staff, is the responsibility of the Governing Body.

The Local Authority is not required to maintain the detail requested by the Councillor.

However, partial information is available from the Department for Education (DfE) Schools Census undertaken by schools in January each year and the Council's payroll system where schools purchase this service. **Appendix 3** contains the School Census Information for 1998 and 2010 in the format required by the DfE at that time. **Appendix 4** provides the information available (source: Payroll) on maintenance staff for 2010. No information is available for 1998 for any support staff.

It should be noted that since 1998 the Local Authority has reduced its overall number of schools from 100 to 95. This is summarised in **Appendix 5**.

7. From Councillor Ruth Bennett of the Portfolio Holder for Children and Young People

- i. What is the square footage of the Education Development Centre site;
- ii. The number of people employed at the centre;
- iii. The annual running costs in 2010-11; and
- iv. The capital expenditure since 2000?

Reply:

The Local Authority (LA) has a statutory duty to assure standards of education for pupils attending maintained schools in the Borough and for intervention and support with under-performing or failing schools. There are currently 94 maintained schools in Bromley. The LA is also responsible for standards of education in alternative provision such as the Pupil Referral Service and respite centres. In addition, the LA also has a statutory duty to ensure standards across pre-school settings; there are currently 170 settings of which 12 are LA maintained nurseries.

The Education Development Centre (EDC) is the principal location for the services and training support programmes relating to the LA's school improvement strategy and promotion of standards across pre-school settings. It also serves as the central location for the LA's meetings with head teachers and governors and is used as a cost-effective alternative base, to supplement the Civic Centre, for meetings and training for Council departments. It is also widely used by the voluntary sector and other agencies. This additional usage brings income to the service.

In a typical year over 1500 professional development events and courses are delivered at the EDC for mainstream schools involving over 35,000 participants (head teachers, teaching and non-teaching staff and governors). In addition, training programmes are delivered for staff associated with the 170 early years providers which contribute to accreditation via NVQ and graduate level qualifications. The LA's safeguarding and child protection training programme for all agencies, is also delivered largely through the EDC. These programmes are supplemented by the peripatetic work in schools as provided by senior advisers who also cover the statutory school improvement partner duties.

In response to the four specific questions:

- i. The square footage of the Education Development Centre is 1,337 sq.m
- ii. The number of people who are based at the Centre employed within CYP Services is 61.1 FTE
- iii. Annual Running Costs for 2010-11 of the Learning and Achievement Service is £1.3m net of grant and income from schools and other agencies. The running costs include staffing, premises, supplies and services, and commissioning of external training consultancy support. These exclude Dedicated Schools Grant funded services. The details are shown in the table below:

	£m
Employee cost	1.993
Running Cost	<u>0.571</u>
	2.564
Income	<u>(1.257)</u>
	1.307

iv. Capital expenditure since 2000: £269,548.55

8. From Councillor Peter Fookes of the Portfolio Holder for the Environment

What action is he taking to ensure that the railway bridges in Beckenham Rd/Elmers End Road and Blakeney Road are fully netted to ensure that pigeons are not nesting?

Reply:

It does not sit within the Council's gift to "ensure" such matters unfortunately.

Network Rail hold responsibility in this field, and all such complaints and enquiries should be directed to them via their National Helpline number 08457 114141.

I would encourage members to also ensure that the Council's Head of Area Management, Mr Peter McCready, is made aware of any issue to enable him to try and prompt action from Network Rail in instances where their response is deemed to be tardy or non committal, likewise to enable the Council to monitor and record the Audit Trail.

9. From Councillor Peter Fookes of the Portfolio Holder for Public Protection and Safety

How many vacancies are there for PCSO's in the borough and in which wards?

Reply:

Using data provided by the Metropolitan Police service (Bromley) from Thursday 21 October there are currently a total of 9 vacancies at Police Community Support officer level within the Borough. A ward by ward breakdown shows 3 vacancies in Chelsfield and Pratts Bottom, 2 vacancies in Bickley, and 1 vacancy in each of the following wards: Bromley Town, Bromley Common and Keston, Darwin, Petts Wood and Knoll, Cray Valley West and Penge and Cator. The Crystal Palace Team have 2 additional PCSOs, due to operational reasons.

10. From Councillor Peter Fookes of the Portfolio Holder for Resources

Following the question last time round from Councillor Nicholas Bennett, how many posts in each department have been lost since 1st April 2010 and how many posts are currently frozen?

Reply:

	Total	ACS	ES Ftes	R&R Ftes	CE	LDCS	Res	R&R Property	CYP Ftes
Management overheads (part of central contingency)	46.05	4.59	7.00	2.60	6.50	2.20	7.60	11.56	4.00
	46.05	4.59	7.00	2.60	6.50	2.20	7.60	11.56	4.00
Posts deleted as part of 2010/11 budget options	24.61	1.2	0.00	13.74	0.00	0.00	3.67	1.00	5.00
Posts deleted as a result of fallout of grant	7.34		0.00	4.84	0.00	0.00	0.00	0.00	2.50
Total posts deleted	78.00	5.79	7.00	21.18	6.50	2.20	11.27	12.56	11.50
Frozen posts as possible deletion in 2011/12	38.40	6.4	7.50	1.00					23.50
Posts held vacant to offset shortfall of income within planning & building control	8.60		0.00	8.60					
Total 'frozen' posts	47.00	6.40	7.50	9.60	0.00	0.00	0.00	0.00	23.50
Total posts deleted	78.00								
Total posts frozen	47.00								
	125.00								

NB – please note that the figures above do not include the potential redundancies in 2011/12

11. From Councillor Russell Mellor of the Portfolio Holder for Resources

At a recent IT presentation the presenting Officer stated that a feasibility study would be undertaken of the Microsoft Office 2007 software with a view for use by the Council. I would appreciate confirmation as to the practical use of such a study and the advantages to the Council as I understand that the software is no longer commercially available.

Reply:

We will not be undertaking a feasibility study of Office 2007, but will be working with the new IT contractor on the feasibility of rolling out Office 2010. There are issues with both Office 2007 and Office 2010 in terms of compatibility with line of business systems as the providers of those systems still only integrate with Office 2003. The compatibility issues are theoretically much less with 2010 as Microsoft built in a higher level of backward compatibility given the complaints they had over 2007 (and the associated lack of take up in the Corporate environment). However

there will be a significant training overhead for staff as the look and feel is different from Office 2003.

12. From Councillor Russell Mellor of the Leader of the Council

The number of staff employed by the Council as at the year end 30th September 2009 and 30th September 2010 showing the numbers engaged in the respective grading and the relevant salary/wage bands.

Reply:

As the question asked for an analysis by grade, the data has been collated on the basis of employees multiplied by the number of posts held. This is to take into account that some employees hold more than one post which may be at a different grade. The table below sets out the various grades referred to in the grade tables for 2009 and 2010.

Grade	Explanation
BR1 – BR14	Bromley Officer grades following Single Status
MG6 – MB	Bromley Management Grades
UNQUAL	Unqualified Teacher Grade
MAINNEW	Main Teacher Grade
UPPER	Teacher Post Threshold Grade
HT1 – HTO	Teacher Leadership Grades
LOCAL	Grade does not fall into any other category, locally agreed i.e. TUPE from other organisation
PA13 – PA24	Connexions Grades
SOUL.....	Soulbury Grades i.e. Education Advisors/Educational Psychologist
YS1A – YS6	Youth Service Grades

Information as at 30.09.2009

Information excludes casual and supply staff.

Grade	Min Sp Pt	Max Sp Pt	Min Salary	Max Salary	Total
BR1	4	5	14697	14814	17
BR2	6	7	14940	15216	7
BR3	8	11	15615	16482	105
BR4	11	13	16482	17196	62
BR5	13	17	17196	18582	383
BR6	17	21	18582	20877	394
BR7	22	25	21375	23277	197
BR8	26	28	23970	25455	151
BR9	29	31	26400	28032	233
BR10	32	34	28800	30390	100
BR11	33	36	29601	31761	183
BR12	35	38	30987	33510	126
BR13	38	41	33510	36306	210
BR14	41	44	36306	38961	55
HT1	6	18	34542	46422	27
HT2	8	21	36291	49959	4
HT3	11	24	39144	53769	2
HT5	18	31	46422	63825	2
HTO	1	5	30531	33699	3
LOCAL	n/a	n/a	n/a	n/a	67
MAINNEW	1	6	25117	35116	15
MB	n/a	n/a	92635	204546	6
MG1	n/a	n/a	79688	119531	3
MG2	n/a	n/a	67069	100621	14
MG3	n/a	n/a	57503	86253	15
MG4	n/a	n/a	48983	73479	26
MG5	n/a	n/a	43028	64541	59
MG6	n/a	n/a	35507	53260	138
NAC1	6	15	14940	17808	13
PA13-22	13	22	23596	29949	1
PA13-24	13	24	23596	31359	1
PA14-22	14	22	24291	29949	5
PA18-24	18	24	27118	31359	1
SOUL3	19	25	45648	51126	1
SOULBURYA	1	49	28704	75753	10
SOULBURYC	1	16	28821	43608	3
SOULBURYD	1	19	37752	55392	1
SOULEPA	1	11	33934	50243	9
SOULSPEPB	1	18	42544	62942	3
SOULY2	4	7	34671	37854	3
UNQUAL	1	10	18789	27992	6
UPPER	1	5	37599	40433	71
YS1A	1	1	13299	13299	9
YS1B	2	3	13854	14409	17
YS2	3	6	14409	16080	32
YS3	7	10	16641	18465	28
YS5	15	18	22725	24711	3
YS6	19	22	25365	27600	12
Total					2833

Information as at 30.09.2010

Information excludes casual and supply staff.

Grade	Min Sp Pt	Max Sp Pt	Min Salary	Max Salary	Total
BR1	4	5	14697	14814	15
BR2	6	7	14940	15216	9
BR3	8	11	15615	16482	81
BR4	11	13	16482	17196	50
BR5	13	17	17196	18582	363
BR6	17	21	18582	20877	393
BR7	22	25	21375	23277	203
BR8	26	28	23970	25455	143
BR9	29	31	26400	28032	223
BR10	32	34	28800	30390	114
BR11	33	36	29601	31761	170
BR12	35	38	30987	33510	114
BR13	38	41	33510	36306	195
BR14	41	44	36306	38961	56
HT1	6	18	34542	46422	19
HT2	8	21	36291	49959	5
HT3	11	24	39144	53769	1
HT5	18	31	46422	63825	2
HTO	1	5	30531	33699	2
LOCAL	n/a	n/a	n/a	n/a	92
MAINNEW	1	6	25117	35116	19
MB	n/a	n/a	92635	204546	6
MG1	n/a	n/a	79688	119531	3
MG2	n/a	n/a	67069	100621	12
MG3	n/a	n/a	57503	86253	16
MG4	n/a	n/a	48983	73479	24
MG5	n/a	n/a	43028	64541	54
MG6	n/a	n/a	35507	53260	126
PA13-22	13	22	23596	29949	1
PA13-24	13	24	23596	31359	1
PA14-22	14	22	24291	29949	5
PA18-24	18	24	27118	31359	1
SOUL3	19	25	45648	51126	1
SOULBURYA	1	49	28704	75753	8
SOULBURYC	1	16	28821	43608	1
SOULEPA	1	11	37752	55392	8
SOULSPEPB	1	18	33934	50243	3
SOULY2	4	7	42544	62942	3
UNQUAL	1	10	34671	37854	6
UPPER	1	5	37599	40433	74
YS1A	1	1	13299	13299	21
YS1B	2	3	13854	14409	18
YS2	3	6	14409	16080	36
YS3	7	10	16641	18465	25
YS5	15	18	22725	24711	2
YS6	19	22	25365	27600	13
Total					2737

13. From Councillor Fawthrop of the Chairman of the Development Control Committee (to be asked at each subsequent Council Meeting)

What pre-application meetings have taken place since the last full Council Meeting between Council Officers and potential planning applicants? Can these be listed as follows:-

The name of the potential applicant, the site address being considered.

Reply:

There have been 109 pre-application meetings between 24th June and 19th October 2010, 64 of which were for residential proposals; 41 were for commercial proposals; 3 were for a residential home for the elderly and 1 was for a primary school extension.

Details of the individual applicants and sites at present is exempt information and not disclosable in response to a Council Question.

Children and Young People Services: Strategy and Performance Division.

Posts (fte) at 1 October 2010.

	Assistant Director, Strategy and Performance	MG3
Strategic Planning and Commissioning	Strategic Planning & Commissioning Manager	MG5
	Principal Partnerships and Planning Officer	BR14
	Partnerships and Planning Officers (1.8 fte)	BR10-BR12
Research and Statistics	Performance & Statistics Manager	MG5
	Research & Statistics Operations Manager	MG6
	Principal Research & Statistics Officers (2 fte) (Children's social care, pupil attainment/place planning)	BR10-BR12
	Research & Statistics Officers (2fte) (Children's social care, pupil attainment/place planning)	BR6-BR8
Information Systems	Information Systems Manager	MG5
	Principal Information Systems Officer	BR13
Workforce Development & Business Support	Workforce Development & Business Support Manager	MG5
	Partnerships and Planning Officer (workforce)	BR10-BR12
-----Secretariat	CYP Secretarial support team (to Director, Assistant Directors, Heads of Service):	
	Principal Officer (1fte)	BR11
	Secretary/Admin officer (1fte)	BR8
	Secretary/Admin officer (2fte)	BR7
-----Office Services	Office Services Supervisor	BR8
	Senior Admin Officer	BR6
	Admin Assistants (1.8 fte)	BR4
-----Information & Document Management (IDM)	IDM Coordinator	BR11
	Information Coordinator	BR9
	Document Management Assistants (2.8 fte)	BR5
Total:	27.4 (fte)	

Children and Young People Services: Strategy and Performance Division

Summary of Functions:

Strategic Planning and Commissioning:

- CYP Plan & BBB Community Plan
- CYP Partnership – Board, Forum and multi agency strategy groups; CYP Partnership website.
- Voluntary & community sector development including SLA with the C&F Voluntary Sector Forum
- CYP strategic commissioning functions: Providers include schools, private, voluntary and other statutory sectors: £151.5 million from DSG to commission places from Bromley schools and early years providers, £18.6 million contracts/SLAs and £2million internal spot purchasing for fostering and adoption placements.
- Communications:
 - With 94 schools (+ 1 Academy) and 170+ pre-school settings
 - Press releases (working with central communications team)
 - Member visits / schedule of CYP events.
- Active involvement strategy: children & young people (72,000) and parents/carers – feedback on service evaluation to inform forward planning
- Consultation processes to support the Director and Lead Member on major policy changes: school re-organisation (closures, amalgamations, new provision), SEN, children's social care.

Research and Statistics:

- Collation & management of data re 72,000 CYP.
- Data interrogation and analysis to inform statutory responsibilities for:
 - Monitoring standards in pre-school provision and schools i.e. by individual pupil performance (by cohort and Key Stage)
 - Aggregated school performance data
 - Post 16 school and college performance outcomes
 - Children's social care, including: contacts, referrals, initial and core assessments, children in care.
 - Pupil place planning and school organisation
 - Service performance across CYP, which contributes to internal performance management and reports to Members and to external validation by Ofsted.
 - Government allocation of funding including the Dedicated Schools Grant and other grants.
- Performance management reporting framework:
 - Internal– weekly and monthly reports to operational managers; monthly and quarterly reports to senior managers and Elected Members.
 - CYP Partnership Board – quarterly reports
 - Schools (including performance packs on attainment) and Pre-School settings
 - External validation and inspection: DfE, Ofsted.

Information Systems:

- CareFirst, Capita ONE, YOIS, systems integration, E-business support, Data cleansing/validation

Workforce Development & Business Support:

- Secretariat for Director, 4 ADs, & Heads of Service; FOI requests, Members questions + complaints co-ordination.
- Information and Document Management providing over 150 information circulars re LBB policy and strategy annually to schools and other stakeholders, two CYP web sites and CYP intranet, coordination of PDS/PH committee reports, production of large documents/publications; standards and guidelines for all CYP publications.
- Centralised office services including admin support to Education Welfare Officers and Educational Psychologists.
- Strategic developments across the CYP workforce (statutory, private and voluntary sectors): including: information sharing, coordination of learning and development opportunities.
- Business continuity and emergency planning co-ordination for CYP.

January 2010 School Census																		January 1998 School Census															
School Number	School Name	Total pupils on roll	Total of Full Time Teachers	Total of Part Time Teachers	Total of Part Time Hours	Total Number of FTE Teachers	Other admin	Admin/Sec	Bursar	Language Asst	Ethnic support	HLTA	IT tech	Librarian	Medical/nurse	Qualified TA	SEN support	Other Support	TA(Sec)	Technician	Unqualified TA	Total support staff	School Number	School	Full Time School Roll (Mainstream + unit)	Part Time School Roll (Unit + nursery)	FTE School Roll	Part Time Teachers Hours	Male Teachers F/T	Female Teachers F/T	FTE		
2000	Alexandra Junior School	223	7	5	91	9.8		3								2	11	2				10	28	2000	Alex Jnr	255	0	255.0	36	1	7	9.1	
2001	Alexandra Infant School	186	9	3	26	9.8	3	1				1				3	4					1	18	2001	Alex Infants	208	0	208.0	33	0	9	10.0	
2002	Balgowan Primary School	648	21	7	108	24.3	1	4							16	11							32	2002	Balgowan	629	0	629.0	20	4	18	22.6	
2003	Bromley Road Infant School	249	10	5	56	11.7	2	1				1					5	9					18	2003	Bromley Road Inf	270	0	270.0	0	0	10	10.0	
2004	Churchfields Primary School	281	13	0	0	13.0	1	1				2				2	7					9	22	2004	Churchfields	390	44	412.0	71	2	14	18.2	
2005	Hawes Down Juniors	241	7	11	134	11.1	2	1								2	18	1					24	2005	Hawes Down Jnr	280	0	280.0	80	3	6	11.5	
2006	Hawes Down Infant School	189	7	3	48	8.5		3				1						11					15	2006	Hawes Down Inf	204	0	204.0	22	0	8	8.7	
2008	Marian Vian Primary School	616	23	7	120	26.7	5	1						1			9	25					41	2008	Marian Vian	487	0	487.0	36	2	15	18.1	
2010	Oak Lodge Primary School	674	25	7	76	27.3		3	1					1			8	42					55	2010	Oak Lodge	706	0	706.0	32	5	18	24.0	
2011	Stewart Fleming Primary School	303	11	3	53	12.6	2	2	1			2	1			5		1				4	18	2011	Stewart Fleming	341	0	341.0	8	1	11	12.2	
2012	Wickham Common Primary School	432	15	6	96	18.0	1	1	1							8	4	1					16	2012	Wickham Common	457	0	457.0	26	2	13	15.8	
2013	Worsley Bridge Junior School	207	10	3	36	11.1		4			1	2	1				7	4				10	29	2013	Worsley Bridge	380	0	380.0	67	3	9	14.1	
2014	Burnt Ash Primary School	448	17	8	129	21.0	2	1	1			3					5	27					39	2014	Burnt Ash Primary	500	0	500.0	153	3	14	21.7	
2017	Pickhurst Infants' School	358	12	4	59	13.8	3	2				4					3	17					29	2017	Pickhurst Infants	372	0	372.0	106	2	9	14.3	
2018	Pickhurst Junior School	458	14	1	24	14.7		11														20	31	2018	Pickhurst Junior	480	0	480.0	30	6	12	18.9	
2019	Princes Plain Primary School	388	20	2	36	21.1	2	1	1			10					24	3					41	2019	Princes Plain	331	46	354.0	91	1	12	15.8	
2022	Southborough Primary School	414	14	8	140	18.3	1	2				3					7					8	21	2022	Southborough	416	0	416.0	84	2	11	15.6	
2024	Valley Primary School	420	18	2	42	19.3		5									13	18					13	2024	Valley	356	0	356.0	6	1	13	14.2	
2025	Mead Road Infant School	84	4	1	12	4.4		1				1				1	1					1	4	2025	Mead Road	84	0	84.0	0	1	3	4.0	
2026	Red Hill Primary	598	24	5	75	26.3		3	1			4			1							17	26	2026	Red Hill	603	0	603.0	39	2	19	22.2	
2028	Mottingham Primary School	253	15	3	54	16.7		4				2				8		2				5	21	2028	Mottingham	447	0	447.0	0	4	14	18.0	
2029	Castlecombe Primary School	240	10	2	46	11.4	1	4								1	7	7				7	27	2029	Castlecombe	228	0	228.0	0	1	7	8.0	
2030	Dorset Road Infant School	62	3	3	34	4.0		1				1										4	6	2030	Dorset Road	61	0	61.0	33	0	3	4.0	
2034	Chelsfield Primary School	88	4	2	32	5.0	1		1								4					3	9	2034	Chelsfield	81	0	81.0	7	0	4	4.2	
2038	Crofton Infant School	547	20	9	162	25.0	2	6				3				9	23					3	46	2038	Crofton Infant	581	0	581.0	61	2	19	22.9	
2039	Darrick Wood Junior School	366	14	3	39	15.2	2	1														11	14	2039	Darrick Wood Jnr	350	0	350.0	103	2	10	15.2	
2040	Darrick Wood Infant School	326	13	4	63	14.9	2	1				1				6	2					5	17	2040	Darrick Wood Inf	271	57	299.5	86	0	11	13.6	
2041	Downe Primary School	78	3	4	75	5.3		2								1	1					1	5	2041	Downe	61	0	61.0	18	2	2	4.6	
2042	Farnborough Primary School	211	7	2	42	8.3		1	1				1									7	13	2042	Farnborough	206	0	206.0	30	1	6	7.9	
2043	Green Street Green Primary	428	18	6	99	21.0		5	1				1	1			14					12	34	2043	Green St Green	473	0	473.0	39	4	14	19.2	
2046	Pratts Bottom Primary School	59	3	5	57	4.8		1								1	3	3				2	10	2046	Pratts Bottom	59	0	59.0	36	1	2	4.1	
2051	St. Mary Cray Primary School	126	6	2	36	7.1		1	1			2						1				8	13	2051	St Mary Cray	296	0	296.0	98	3	5	11.0	
2053	The Highway Primary School	203	9	3	27	9.8		2				1					3					7	13	2053	The Highway	228	0	228.0	60	2	5	8.8	
2056	Warren Road Primary School	845	26	7	78	28.4		6							4		34					28	72	2056	Warren Road	674	0	674.0	39	4	19	24.2	
2060	Malcolm Primary School	254	10	2	39	11.2	1	1				5				7	1					7	22	2060	Malcolm	277	0	277.0	12	1	14	15.4	
2061	Royston Primary School	412	16	4	72	18.2		3				9					2	11					25	2061	Royston	421	52	447.0	122	0	13	16.8	
2062	James Dixon Primary School	319	11	5	97	14.0		2	1			8						25					36	2062	James Dixon	210	0	210.0	20	0	8	8.6	
2063	Grays Farm Primary School	427	16	3	53	17.6	1	2			1	1				5		6				10	26	2063	Grays Farm	425	0	425.0	18	6	9	15.6	
2064	Leesons Primary School	204	11	1	16	11.5		3				2						12					17	2064	Leesons	217	0	217.0	33	1	7	9.0	
2066	Midfield Primary School	243	12	0	0	12.0		1	1							3	5	3				6	19	2066	Midfield	334	64	366.0	0	4	13	17.0	
2069	Edgebury Primary School	224	7	6	92	9.8	2	1	1						5	3	6						5	23	2069	Edgebury	231	0	231.0	52	1	6	8.6
2071	Scotts Park Primary School	393	16	3	27	16.8		4														17	21	2071	Scotts Park	481	0	481.0	45	3	14	18.4	
2072	Oaklands Primary School	365	15	4	59	16.8	5					2						14				1	22	2072	Oaklands Inf	214	0	214.0	20	0	9	9.6	
2074	Clare House Primary School	210	6	5	76	8.3	2	1				2					3	6					14	2074	Clare House	213	0	213.0	38	1	6	8.2	
2079	Perry Hall Primary School	416	15	2	33	16.0		2				1										16	19	2079	Perry Hall	436	0	436.0	30	2	13	15.9	
2080	Poverest Primary School	200	12	0	0	12.0		3									7	1				13	24	2080	Poverest	304	0	304.0	64	1	11	14.0	
2082	Bickley Primary	269	10	5	34	11.0		1	1									11					13										
2083	Hillside Primary School	368	17	2	30	17.9	2	1				2					5	13					23										
2084	Manor Oak Primary School	189	11	2	15	11.5		2				1				2						6	11	2084	Kevington	117	0	117.0	35	0	8	9.1	
3000	Keston C.E. Primary School	220	7	6	84	9.6		1	1									15					17	3000	Keston	235	0	235.0	6	2	6	8.2	

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January 2010 School Census																				January 1998 School Census												
School Number	School Name	Total pupils on roll	Total of Full Time Teachers	Total of Part Time Teachers	Total of Part Time Hours	Total Number of FTE Teachers	Other admin	Admin/Sec	Bursar	Language Asst	Ethnic support	HLTA	IT tech	Librarian	Medical/nurse	Qualified TA	SEN support	Other Support	TA(Sec)	Technician	Unqualified TA	Total support staff	School Number	School	Full Time School Roll (Mainstream + unit)	Part Time School Roll (Unit + nursery)	FTE School Roll	Part Time Teachers Hours	Male Teachers F/T	Female Teachers F/T	FTE	
3001	Parish C.E. Primary School	429	12	12	171	17.3		3				2					14					10	29	3001	Parish	428	0	428.0	33	3	12	16.0
3002	St George's CE Primary	291	12	5	72	14.2	1	3									6					11	21	3002	St Georges	303	0	303.0	11	2	10	12.3
3003	Unicorn Primary	220	7	4	50	8.5		2	1			1	1			4	7	1				2	19									
3004	Cudham CE Primary School	68	4	2	30	4.9	1	1									4					3	9	3004	Cudham	73	0	73.0	0	0	4	4.0
3005	St Paul's Cray CE Primary	218	9	2	30	9.9		3				5						20					28	3005	St Pauls Cray	257	36	275.0	33	1	9	11.0
3300	St Mark's C.E. Primary School	430	15	6	52	16.6	2	3				6					10	12					33	3300	St Marks	423	0	423.0	36	2	13	16.1
3301	Chislehurst (CofE) Primary	218	6	6	122	9.8	1	1									3					7	12	3301	Chislehurst	221	0	221.0	20	2	6	8.6
3303	St John's CE Primary School	300	10	2	33	11.0		2										3				18	23	3303	St Johns	275	0	275.0	60	2	6	9.8
3500	St Joseph's R.C. Primary School	213	6	3	42	7.3		1										11					12	3500	St Josephs	211	0	211.0	0	0	8	8.0
3501	St Vincent's Catholic Primary	225	9	4	24	9.7		1										10					11	3501	St Vincents	205	0	205.0	9	2	6	8.3
3503	St Philomena's RC Primary	217	8	1	6	8.2		3				3	1				3	1				6	17	3503	St Philomenas	226	0	226.0	0	1	7	8.0
3504	St Anthony's R.C Primary	213	9	2	34	10.0		3										17					20	3504	St Anthonys	325	0	325.0	58	1	10	12.8
3505	St Peter & St Paul R.C.	210	7	4	48	8.5		1	1								5					6	13	3505	St Peter & Paul RC	194	0	194.0	33	0	7	8.0
3507	St James' RC Primary School	215	5	5	71	7.2		2	1	2												4	9	3507	St James	215	0	215.0	6	0	8	8.2
3508	Blenheim Primary	184	8	3	40	9.2	2		1			3					3	7					16									
3510	Biggin Hill Primary School	431	15	5	84	17.6	2	1					1				9	2				15	30									
4002	Cator Park School for Girls	1176	67	18	369	78.4	14	6	1	1		2	4	2			1	25	15	12			83	4002	Cator Park	1238			260	13	47	68.0
4604	Bishop Justus	1035	59	22	268	67.2	11	7	1		1	3	1				6	16	9	7			62									
5200	Crofton Junior School	707	28	10	185	33.7	2	1	1								20						24	5200	Crofton Junior	746	0	746.0	158	4	21	29.9
5201	Holy Innocents Catholic Primary	211	8	2	24	8.7	2	1									1	1				6	11	5201	Holy Innocent's RC	331	0	331.0	24	2	12	14.7
5202	St Mary's Catholic Primary	431	13	8	120	16.7	1	1	1			2	2				5	7			1		18	5202	St Marys RC	236	0	236.0	30	1	7	8.9
5203	Highfield Infant School	271	9	3	39	10.2	1	1	1		2					4	3	1				7	20	5203	Highfield Inf	290	0	290.0	30	0	9	9.9
5204	Highfield Junior School	380	13	6	97	16.0	2	1	1							6	2	10					22	5204	Highfield Jnr	371	0	371.0	46	1	11	13.4
5205	Hayes Primary School	631	24	4	3	24.1	1	4	1								5	17				17	45	5205	Hayes	428	0	428.0	34	3	12	16.0
5206	Raglan Primary School	439	18	11	150	22.6		3	1					1			20					8	33	5206	Raglan	454	0	454.0	71	3	15	20.2
5207	Tubbenden Primary School	606	24	5	109	27.4	4	2	1			1	1				23	4				17	53									
5400	Bullers Wood School	1439	92	21	369	103.4	22	5	1	6		2	5	1	1		18	13	18	11			103	5400	Bullers Wood			1170	344	15	40	65.6
5401	Coopers Technology College	1503	85	15	296	94.1	15	15	1				3				4	11	9	8			66	5401	Coopers			1444	110	37	49	89.4
5402	Langley Park School for Boys	1681	113	19	282	121.7	5	11	1								28	12		9			71	5402	Langley Park Boys			1185	17	62	14	76.5
5403	Ravens Wood School	1508	108	20	371	119.4		17				5	6	2			4	3	7	8			52	5403	Ravens Wood			1109	123	50	16	69.8
5404	Kelsey Park Sports College	928	62	6	117	65.6	4	13	1		1	1	3	2			11	8			6		50	5404	Kelsey Park			726	135	31	16	51.2
5405	Newstead Wood School for Girls	987	55	26	346	65.6	16	4	1			1	2	2			2	4	3	8			43	5405	Newstead Wood			826	245	12	30	49.5
5406	Kemnal Technology College	1109	73	10	165	78.1	1	8	2				4	4			12	6		7			44	5406	Kemnal Manor			860	39	29	23	53.2
5407	Hayes School	1628	105	8	140	109.3	6	9	2				4	1			16	12	5	6			61	5407	Hayes			1256	79	33	33	68.4
5408	Beaverwood School for Girls	1318	66	22	400	78.3	4	3	1			1	2	2			1	6	17	4			41	5408	Beaverwood			1164	230	17	49	73.1
5409	Charles Darwin	1314	79	24	456	93.0	7	5	3				2	1			24	10	2	12			66	5409	Charles Darwin			1136	269	30	35	73.3
5410	St Olave's Grammar School	957	51	19	270	59.3	9	10	1					4	1		2	16			5		48	5410	St Olave's			689	85	31	8	41.6
5412	Langley Park Girls School GM	1622	98	32	622	117.1	10	9	1	3		1	6	3	1		17	5	4	11			71	5412	Langley Park Girls			1351	421	21	52	86.0
5413	The Ravensbourne School	1447	93	6	78	95.4	10	7	1	3			2	3			7	12	16	6			67	5413	The Ravensbourne			1207	96	36	42	81.0
5418	Darrick Wood School	1715	104	20	289	112.9	20	3	1				5	1				38		12			80	5418	Darrick Wood			1424	283	34	45	87.7
5419	The Priory School	1281	80	31	358	91.0	4	15	1			3	4	2			3	19	13	8			72	5419	The Priory			1177	338	34	29	73.4
5950	Glebe School	151	22	3	60	23.8	1	1	1			2	2				23	4			2		36	5950	Glebe School			181				
7005	Marjorie McClure School	89	13	7	82	15.5		3	1							11	25	14			2		56	7005	Marjorie McClure School			73				
7011	Burwood School	35	11	0	0	11.0		1	1			2									1		15									
7012	Riverside School	179	25	5	107	28.3	1	6	1				2			21	4						69									
Grand Total		46822	2364	645	10013	2672.1	228	316	50	15	6	120	67	36	39	134	556	657	118	146	483	2971			23330	299	39219.5	5811	604	1210	1992.8	

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Source: School Census

Source: School Census

School roll in 1998
 Primary mainstream 23977
 Primary Units 389
 Part time 304
 Secondary 19055
 Special 407
 44132

SCHOOLS BY HR PAYROLL SERVICE (RESOURCE LINK)

School	No. of Maintenance Staff	Maintenance FTE
Alexandra Infant School	3	1.46
Alexandra Junior School	1	1.00
Balgowan Primary School	1	1.00
Bickley Primary School	1	1.00
Biggin Hill Primary School	1	1.00
Blenheim Primary School	1	1.00
Bromley Road Infant School	1	1.00
Burnt Ash Primary School	1	1.00
Burwood School	2	1.24
Castlecombe Primary School	5	1.93
Chelsfield Primary School	0	0.00
Churchfields Primary School	1	1.00
Clare House Primary School	1	0.83
Crofton Infant School	2	1.56
Cudham CE Primary School	1	0.56
Darrick Wood Infant School	1	1.00
Darrick Wood Junior School	1	1.00
Dorset Road Infant School	2	0.63
Downe Primary School	2	0.78
Edgebury Primary School	3	1.48
Farnborough Primary School	1	1.00
Green Street Green Primary School	1	1.00
Hawes Down Infant School	1	0.50
Hawes Down Junior School	1	0.50
James Dixon Primary School	2	1.61
Keston CE Primary School	1	1.00
Leesons Primary School	5	2.21
Malcolm Primary School	1	0.65
Manor Oak Primary School	3	2.11
Marian Vian Primary School	2	2.00
Marjorie McClure School	5	2.28
Mead Road Infant School	1	0.90
Midfield Primary School	2	1.69
Mottingham Primary School	5	2.66
Oak Lodge Primary School	2	2.00
Oaklands Primary School	1	1.00
Parish CE Primary School	5	2.51
Perry Hall Primary School	1	1.00
Pickhurst Infant School	1	1.00
Pickhurst Junior School	2	1.69
Poverest Primary School	1	1.00
Pratts Bottom Primary School	1	0.44
Princes Plain Primary School	2	2.00
Riverside School	16	6.62
Royston Primary School	1	1.00
Scotts Park Primary School	4	2.18
Southborough Primary School	8	3.58
St George's, Bickley, CE Primary School	4	1.59
St Mary Cray Primary School	4	1.87
St Paul's Cray CE Primary School	4	1.78
Stewart Fleming Primary School	1	1.00
The Highway Primary School	2	1.11
Tubbenden Primary School	2	2.00
Unicorn Primary School	1	1.00
Warren Road Primary School	9	4.03
Wickham Common Primary School	1	1.00
Worsley Bridge Junior School	1	1.00

SUMMARY OF CHANGES

No of Schools:

	1998	2010
Primary	78	74
Secondary	17	17
Special	5	4

Summary of Changes:

	Primary	Secondary	Special
New Schools	<ul style="list-style-type: none"> • Bickley • Unicorn 	<ul style="list-style-type: none"> • Bishop Justus 	<ul style="list-style-type: none"> • Burwood
Closures		<ul style="list-style-type: none"> • St John Rigby/All Saints 	
Amalgamations	<ul style="list-style-type: none"> • Ramsden Infant and Junior amalgamated to Hillside Primary • Blenheim Infant and Junior • Biggin Hill Infant and Junior • Oaklands Infant and Junior 		<ul style="list-style-type: none"> • Rectory Paddock and Woodbrook
Other	<ul style="list-style-type: none"> • Anerley Primary closure and James Dixon Primary expansion • Kevington renamed to Manor Oak (Fresh Start) 		

APPENDIX

Council

25th October 2010

STATEMENT OF LICENSING POLICY 2011-14

At its meeting on 20th October 2010, the General Purposes and Licensing Committee approved the Statement of Licensing Policy 2011-14.

The Committee recommended that Council adopt the new statement with effect from 7th January 2010, subject to the following amendments to the version circulated with the Council agenda -

- Page 1 - The date of Council should be corrected from 27th October to 25th October.
- Throughout the document, any reference to the Secretary of State's Guidance issued under S.182 of the Licensing Act 2003 referred to the October 2010 (not March 2010) version.
- Page 26 – Add an additional paragraph on formal Review of a licence as follows -

“Where an appeal to the Magistrates Court is not brought by an objector following a Licensing Sub Committee decision and problems relating to the promotion of the Licensing Objectives do subsequently arise residents can seek a formal Review of the licence. Anyone wishing to consider this is advised to contact the Licensing Team for further advice. (See Appendix C for contact details.)”
- Page 34 - The paragraph on “Accepted forms of Criminal Conviction Certificates” had been duplicated in error, so one should be deleted.
- New page 38 – Add an additional statement on Late Night Refreshment with Alcohol for consumption off the premises as follows -

“Late Night Refreshment with Alcohol for consumption off the premises

The Licensing Authority is concerned about the potential for crime and disorder and public nuisance from premises that remain open late for the sale of late night refreshment and where alcohol is sold for consumption off the premises.

Where such applications are received the Licensing Authority will consider them very closely and will expect the applicant to satisfy them that the grant of the licence would have no detrimental impact on the promotion of the licensing objectives.”

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EXECUTIVE

Minutes of the meeting held on 2 February 2011 starting at 7.00 pm

Present:

Councillor Stephen Carr (Chairman)
Councillors Graham Arthur, Julian Benington,
Peter Morgan, Ernest Noad, Neil Reddin and Colin Smith

Also Present:

Councillor Nicholas Bennett J.P., Councillor Eric Bosshard,
Councillor Robert Evans, Councillor John Getgood and
Councillor Russell Mellor

RECOMMENDATIONS FOR CONSIDERATION BY COUNCIL

156 CAPITAL PROGRAMME MONITORING - 3rd QUARTER 2010/11

Report DR10114

The Executive considered a report summarising the current position on capital expenditure and receipts following the third quarter of 2010/11 and seeking approval to a revised Capital Programme. The Director of Resources advised that this was the usual report to members setting out the changes to the programme since the meeting on 3rd November 2010. If all the changes proposed were approved, the total capital Programme 2010/11 to 2013/14 would increase by £2.8m, mainly due to net increases in eternal funding, and the 2010/11 estimate would reduce by £4.4m mostly because of rephrasing expenditure into later years.

The Council is RECOMMENDED to approve the following amendments to the Capital Programme:

- (i) the addition of £1,500,000 in 2010/11 in respect of additional funding from Bromley PCT for the LD reprovision scheme (as referred to in paragraph 3.2 of the Director's report);**
- (ii) the addition of £7,255,000 over the two years 2011/12 to 2012/13 in respect of government grant allocations announced in the December Settlement (as referred to in paragraph 3.3 of the Director's report);**

- (iii) the addition of £485,000 in 2011/12 in respect of external funding for London private sector renewal schemes (as referred to in paragraph 3.4 of the Director's report);
- (iv) the addition of £100,000 in 2011/12 in respect of new Capital Ambition funding for Efficiency and Transformation (as referred to in paragraph 3.5 of the Director's report);
- (v) a reduction of £4,340,000 over the four years 2010/11 to 2013/14 to reflect reduced Transport for London support for highways schemes (as referred to in paragraph 3.6 of the Director's report);
- (vi) a reduction of £2,690,000 in 2010/11 to reflect reduced Formula Devolved Capital support (as referred to in paragraph 3.7 of the Director's report);
- (vii) a net addition of £100,000 in 2010/11 for the Farnborough Primary School extension scheme (as referred to in paragraph 3.8 of the Director's report);
- (viii) the addition of £230,000 in 2010/11 in respect of the balance of short breaks capital funding (as referred to in paragraph 3.9 of the Director's report); and
- (ix) the addition of £112,000 in 2010/11 to reflect additional Extended Services grant (as referred to in paragraph 3.10 of the Director's report).

157 CAPITAL PROGRAMME REVIEW 2010

Report DR11003

Further to Minute 147 (12.01.11), the Director of Resources submitted a report on the new capital schemes supported by Chief Officers in the annual capital review process. As previously stated the main focus was on the continuation of existing essential programmes and on externally funded schemes, with only a limited new spending programme being put forward. It had been agreed that those schemes covering the years 2011/12 to 2014/15 (set out in Appendix 1 to the report) would be considered at this meeting.

In his report the Director of Resources outlined the background to the current position with reducing resources and the effect of the down turn in the housing market. Although reasonable prices were still being offered for some land sales, completion of deals continued to be problematic.

The following table summarised the revised programme put forward for approval in the Capital Monitoring report in Minute 164 above, together with new schemes.

Capital Expenditure	2010/11	2011/12	2012/13	2013/14	2014/15
	£m	£m	£m	£m	£m
Revised approved programme	73.4	51.4	16.7	8.8	-
Proposed new schemes (App. 1)	-	1.1	3.2	10.3	14.6
Proposed programme	73.4	52.5	19.9	19.1	14.6
Add: investment priorities, etc	-	2.5	4.5	-	-
Add: allowance for new schemes	-	-	1.25	1.25	1.25
Less: Estimated slippage	-2.0	-5.0	1.0	1.0	1.0
Estimated expenditure	71.4	50.0	26.65	21.35	16.85

The Council is RECOMMENDED to approve that the new proposals listed in Appendix 1 of the Director's report be included in the Capital Programme, subject to fully costed feasibility studies being approved by Portfolio Holders.

Stephen Carr

Chairman

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EXECUTIVE 12/01/11**LIST A - PROPOSED CAPITAL SCHEMES RECOMMENDED AT THIS STAGE (agreed by COE 15/12/10)**

Capital Scheme/Project	Priority	Total Cost £000's	Revenue Exps (pa)					Comments	
			11/12 £000's	12/13 £000's	13/14 £000's	14/15 £000's	Running £000's		Financing £000's
Children's Services									
Education planned maintenance/modernisation/suitability	HIGH	4300	0	0	0	4300	0	0	Rolling programme; £4.3m pa already in approved Programme for 2010/11 to 2013/14; govt grant £1.0m; funding from schools' budget & DSG.
Schools' Access Initiative	HIGH	150	0	0	0	150	0	0	Revenue contribution (schools' budget)
Formula Devoived Capital	HIGH	10000	0	0	5000	5000	0	0	100% government grant
Feasibility studies - block provision	HIGH	10	0	0	0	10	0	1	Provision for 10/11-13/14 already in Capital Programme
TOTAL LIST A - CHILDREN'S SERVICES		14460	0	0	5000	9460	0	1	
Renewal & Recreation									
Bromley Museum at The Priory	HIGH	3000	180	50	2770	0	0	15	Extension of existing museum into former Orpington Library site; £2,700k HLF funding
Star Lane Traveller Site	HIGH	250	250	0	0	0	0	13	Urgent water and drainage works (statutory duty)
Bromley North Village Public Realm Improvements	HIGH	4890	400	2990	1500	0	0	75	Renewal and improvement of Bromley North; £3,390k TfL funding
Emergency works on surplus sites	HIGH	30	0	0	0	30	0	2	Works prior to asset disposals; provision for 10/11-13/14 already in Capital Programme
Feasibility studies - block provision	HIGH	10	0	0	0	10	0	1	Provision for 10/11-13/14 already in Capital Programme
TOTAL LIST A - RENEWAL & RECREATION		8180	830	3040	4270	40	0	105	
Environment									
Highway schemes funded by Transport for London	HIGH	4000	0	0	0	4000	0	0	Schemes to be fully funded by Transport for London
Winter maintenance - replacement of equipment	HIGH	250	0	170	40	40	0	13	To complete phased replacement of aging equipment and maintain statutory level of service
Feasibility studies - block provision	HIGH	10	0	0	0	10	0	1	Provision for 10/11-13/14 already in Capital Programme
TOTAL LIST A - ENVIRONMENT		4260	0	170	40	4050	0	13	
Corporate Services									
IT - Replacement of Storage Area Network	HIGH	480	0	0	480	0	0	24	Business continuity - need to keep data secure and accessible
IT - Rollout of Windows 7 and Office 2000	HIGH	520	0	0	520	0	0	26	Upgrade of all desktops and laptops
TOTAL LIST A - CORPORATE SERVICES		1000	0	0	1000	0	0	50	
Adult & Community Services									
Renovation Grants - Disabled Facilities Grants	HIGH	1010	0	0	0	1010	0	0	Govt grant £710k in 10/11; provision already in Cap Prog 10/11-13/14; £300k pa revenue cont
Feasibility studies - block provision	HIGH	10	0	0	0	10	0	1	Provision for 10/11-13/14 already in Capital Programme
TOTAL LIST A - ADULT & COMMUNITY SERVICES		1020	0	0	0	1020	0	1	
TOTAL LIST A (RECOMMENDED) SCHEMES		28920	830	3210	10310	14570	0	169	

LIST B - INVEST TO SAVE SCHEMES (some may need further work on business case)

Capital Scheme/Project	Priority	Total Cost £000's	Revenue Exps (pa)					Comments	
			11/12 £000's	12/13 £000's	13/14 £000's	14/15 £000's	Running £000's		Financing £000's
Provision for children with social, emotional & behavioural difficulties	HIGH	250	250	0	0	0	-800	13	Invest-to save: reduction in out of borough placements £800k in a full year; additional costs £290k in a full year (funded from DSG)
TOTAL LIST B (INVEST TO SAVE) SCHEMES		250	250	0	0	0	-800	13	

2. SUMMARY OF COUNCIL'S RESOURCES REQUIRED (including List A & B)

	11/12 £000's	12/13 £000's	13/14 £000's	14/15 £000's	Total £000's	
Total Submissions - List A	830	3210	10310	14570	28920	
- List B	250	0	0	0	250	
	1080	3210	10310	14570	29170	
External funding for new bids						
Maintenance, etc - funded from schools budget/DSG/govt grant	0	0	0	-4300	-4300	100% funded by schools' budget / DSG/ Govt grant
Schools' access initiative - funded by schools budget	0	0	0	-150	-150	100% funded by schools' budget
Formula Devoived Capital	0	0	-5000	-5000	-10000	100% government grant
Bromley Museum at The Priory	0	0	-2700	0	-2700	HLF funding
Bromley North Village Public Realm Improvements	-400	-2990	0	0	-3390	TfL funding
Funded through TfL	0	0	0	-4000	-4000	100% TfL funding
Renovation grants (DFG)	0	0	0	-1010	-1010	Government grant £770k in 2009/10
Funding from Council's resources (re List A & B)	680	220	2610	110	3620	

LIST C - PROPOSED CAPITAL SCHEMES NOT RECOMMENDED AT THIS STAGE

Capital Scheme/Project	Priority	Total Cost £000's	Revenue Exps (pa)					Comments	
			11/12 £000's	12/13 £000's	13/14 £000's	14/15 £000's	Running £000's		Financing £000's
Primary schools - growth in capacity	HIGH	5560	1390	1390	1390	1390	0	278	Maximum requirement for 7 schools
Council Chamber - refurbishment	MEDIUM	100	0	100	0	0	0	5	Replacement of outdated furniture and equipment that is near end of economic life.
Mortgages - block provision	HIGH	60	0	0	0	60	0	3	Provision for 10/11-13/14 already in Capital Programme
TOTAL LIST C (NOT RECOMMENDED AT THIS STAGE)		5720	1390	1490	1390	1450	0	286	

GRAND TOTAL ALL BIDS

34890	2470	4700	11700	16020	-800	467
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EXECUTIVE

Minutes of the meeting held on 14 February 2011 starting at 7.00 pm

Present:

Councillor Stephen Carr (Chairman)
Councillors Graham Arthur, Julian Benington,
Peter Morgan, Ernest Noad, Neil Reddin and Colin Smith

Also Present:

Councillor Douglas Auld, Councillor Nicholas Bennett J.P.,
Councillor Eric Bosshard, Councillor John Canvin,
Councillor Robert Evans, Councillor Peter Fookes,
Councillor Brian Humphrys, Councillor William Huntington-
Thresher, Councillor Mrs Anne Manning and Councillor
Alexa Michael

RECOMMENDATIONS FOR CONSIDERATION BY COUNCIL

1. 2011/2012 COUNCIL TAX

Report DR110015

The Executive considered the final issues affecting the 2011/12 revenue budget and the recommendations it would be making to Council on the level of the Bromley element of the 2011/12 Council Tax. Members were informed that confirmation of the final GLA precept, which impacted on overall Council Tax levels, was still awaited. In addition details of some grants had yet to be finalised and this included certain Community Safety funding, which it now appeared would be going to the Mayor of London to allocate. Final details on all the outstanding matters would be reported direct to the Council meeting on the 28th February 2011. The report of the Director of Resources also sought final approval of the "schools budget" and gave the latest indication of an indicative budget for 2012/13 as well as identifying financial pressures for 2013/14 to 2014/15.

As background the Executive was reminded that updates on the financial strategy 2011/12 to 2014/15 and the budget process had been reported to the July 2010 meeting, with further updates submitted in September and December 2010 and January 2011. PDS Committees had been involved at each stage of the process and their views on the last report and the proposed reductions (Minute 145 – 12.01.11 refers) had been circulated with the agenda. The Chairman drew attention to the series of four public meetings

had been held during November and December last year and that comments from those meetings had also been circulated. At the January Executive meeting a list of budget options had been published for consultation. It was reported that a wide range of comments had been received covering various subjects. The three main areas were – School Crossing Patrols; Libraries and Park Ranger Service but comments were also made on effectiveness and efficiencies, shared services and a number of other areas. Three petitions had also been received – 2 on School Crossing Patrols and 1 on Children & Family Centres. The Chief Executive reported on the staff meetings and discussions that he had held and the issues that had been raised including Libraries, CYP services and Family Centres etc. All the comments would be collated together and placed in the Members Room. The Chairman emphasised that consideration would be given to all the comments received but he pointed out that this meeting was primarily considering the setting of a balanced budget and the Council Tax for next year. In respect of Libraries and School Crossing Patrols these were all matters which were being looked at for the following year. The review of the Library Service would be discussed tomorrow by the Renewal and Recreation PDS Committee and was a longer term proposal. However, Bromley had already shown its commitment to the Library Service with the new Libraries at Biggin Hill and Orpington. Councillor Carr also emphasised that the Council was not closing Family Centres in 2011/12 but rather not opening the number originally set by the previous government to prioritise funding for other vulnerable areas.

The Director's report showed that the current overall Council Tax (Band D equivalent) included the "Bromley element" relating to the cost of the Council's services and various levies of £991.31 in 2010/11 and a further sum of £309.82 for the GLA precept (providing a total Band D equivalent Council Tax of £1,301,13). Further options had been identified to balance the budget as indicated in the table below. The 2011/12 draft budget would enable a Council Tax freeze and make available at least £557,000 that could be utilised in the final stages of the decision making process. It was based on the assumption that the "schools budget" would continue to be set at the level of Dedicated Schools Grant, as detailed in the report. A summary analysis of key variations in the draft Budget, compared with the 2010/11 Budget is set out below:

DRAFT BUDGET 2011/12 COMPARED WITH 2010/11	2011/12 £000
Bromley's Budget Requirement in 2010/11 (before funding from Formula Grant)	213,754
Inflation to outturn budget 2011/12 (including full year effect of 2010/11 contingency)	6,475
Area Based Grant	-16,936
Formula Grant (excludes specific grant subsumed within Formula Grant)	-65,148
Draft "standstill" budget before use of balances	138,145
Loss of Government Grant against budgeted and assumed amounts	14,345
Variations in interest earnings/capital financing	232
Real changes and other variations (see Appendix 3A)	5,006
Sub total (real increase in costs)	19,583
Savings reported to previous meeting of Executive	-15,919
Council Tax Grant (assuming Council Tax freeze)	-3,300
Total reported to January meeting of Executive	138,509
Changes since last meeting of Executive	
Impact of potential extension of funding pensions deficit from 9 years to 12 years	-3,400
Fall out of provision set aside for capital works/one off initiatives	-1,000
NHS funding towards social care volume/cost pressures	-1,000
Reduction in funding for volume/cost pressures following review by Chief Officers	-780
Provision for potential costs pressures not included in budget at this stage	500
Potential savings following a review of key contracts	-250
Review of central departments	-150
Reduction in provision for recession costs	-100
Potential New Homes Bonus Funding (awaiting final outcome)	-750
Other changes	30
Sub total (Changes since last meeting of Executive)	-6,899
Bromley's Draft Budget Requirement in 2011/12 (excluding GLA precept)	131,609
Surplus funding available on basis of Council Tax freeze	--557
Estimated "Bromley element" % Council Tax increase	0%

The Government had made available grant to enable councils whose budgets would otherwise have required Council Tax increases of up to 2.5% to freeze the Council Tax. Members were informed that this would equate to £3.3.m for Bromley which had been utilised in the budget figures above. Funding for the Council Tax freeze had been formally guaranteed for 2011/12 and 2012/13 and there were indications it would continue for a further two years.

As previously reported to the January meeting further savings options had been identified in 2011/12. The Chairman commented that members had listened to views expressed and one area that had been proposed for a

reduction was the Volunteer Child Protection scheme and he was glad to report that funding to keep this service running at the same level would be identified. He also referred to the reduction in the London Boroughs Grants levy paid by Bromley which monies would be used locally to provide support to the Voluntary Sector in recognition of the important work they did. Concerns had been raised by members in respect of the proposal to reduce one post in the Planning Enforcement Section and the Chairman advised that in the light of this an adjustment had been made and it was anticipated that that the post would be retained. However, the scale of reductions in Government funding as well as on going cost pressures meant the Council, along with all other local authorities, was facing very difficult decisions in balancing its budget. If the proposals were changed then alternative savings would need to be found from other sources.

Councillor Getgood reiterated the views he had expressed previously that he did not feel the right balance had been struck and that the more vulnerable and needy would suffer. He suggested where certain reductions could be made and that there was still time to think again to share the burden more fairly. Councillor Fookes also spoke along similar lines and felt the Council was storing up trouble for itself in the future. The Portfolio Holders responded to the various comments and explained the reasons for the approach being taken including highlighting some of the successes there had been in reducing contract costs to utilise elsewhere. Although reductions had been made there were areas where more positive actions were being taken with invest to save projects in the Borough.

The Executive noted the request from Councillor Michael not to reduce the number of Plans Sub-Committees from 4 to 3 and her reasons for this. However, she stated that she was in agreement with the proposal to reduce the number of Development Control Committee meetings from 9 to 6.

Amended recommendations (together with a revised Appendix 1B) were tabled at the meeting and the Chairman drew attention to the changes particularly the provision in (d) for finding alternative savings; (g) where discussions would be held with the leaders of the other Parties over savings on Members Allowances which would again be frozen this year; and (m) which would explore options to repay the reserves being used to supplement severance costs. Having discussed the revised proposals the Executive agreed:

To RECOMMEND Council to -

- (a) approve the schools budget of £205.988 million which matches the estimated level of Dedicated Schools Grant (DSG);**
- (b) approve the draft revenue 2011/12 Budget and the additional savings for 2011/12 and 2012/13, included in the report to the Executive, with the following amendments:**

i) that a sum of £275,000 be set aside to provide support to the voluntary sector within Bromley to reduce the impact in the overall reduction in funding from London Borough Grants Committee; and

ii) transfers the balance of monies available within the budget (£282,000) to the provision for risk/service pressures;

- (c) approve the draft revenue budgets (as revised in Appendix 1A & 1B attached) for 2011/12 but instructs officers to undertake further work prior to the Council meeting on 28 February to establish whether the pension deficit recovery period can be extended to 15 years;
- (d) agree that the Executive identify alternative savings within the Portfolio budgets where it is not possible to realise any proposed savings reported to the February meeting of the Executive;
- (e) approve the following provisions for levies for inclusion in the budget for 2011/12:

	£'000
London Pension Fund Authority	455
London Boroughs Grant Committee	530
Environment Agency (Flood defence etc)	218
Lee Valley Regional Park	405
Total	1,608

- (f) approve a central contingency sum of £8,077,000 to reflect the changes in (b) and (e) above;
- (g) review the local democracy savings, particularly where they would have a negative impact on democratic responsibilities;
- (h) set a nil variation in Bromley's council tax for 2011/12, compared with 2010/11, and, based upon their consultation exercise, an assumed nil variation in the GLA precept as follows (N.B. GLA precept figure may need to be amended once the actual GLA budget is set, although it is expected to remain unchanged):

Property	Indicative split of Council Tax		Council Tax
	Bromley	GLA	
	£.p	£.p	
Band 'A'	660.87	206.55	867.42
Band 'B'	771.02	240.97	1,011.99
Band 'C'	881.16	275.40	1,156.56
Band 'D'	991.31	309.82	1,301.13
Band 'E'	1,211.60	378.67	1,590.27
Band 'F'	1,431.89	447.52	1,879.41
Band 'G'	1,652.18	516.37	2,168.55
Band 'H'	1,982.62	619.64	2,602.26

- (i) notes the latest position on the GLA precept, which will be finalised in the overall Council Tax figure to be reported to full Council;
- (j) approve the approach to reserves outlined by the Director of Resources (see Appendix 4 of 2011/12 Council Tax report to Executive);
- (k) notes that the Director of Resources will report any further changes directly to Council on 28th February 2011;
- (l) agree that a sum of £3.5million be set aside from balances in 2011/12, with further potential estimated requirements of £2million in 2012/13, to meet potential severance costs which will enable the achievement of significant long term savings detailed in the 2011/12 Council Tax report; and
- (m) agree that officers explore longer term options for funding severance costs within the Council's revenue budget.

Stephen Carr

Chairman

SUMMARY OF DRAFT 2011/12 REVENUE BUDGET - DEPARTMENT

2010/11 Budget	Portfolio/Item	2011/12 Draft Budget £'000	2011/12 Band "D" Equivalent £
226,794	Children and Young People	253,216	1,899.17
-186,535	Less costs funded through Dedicated Schools Grant	-205,988	-1,544.95
40,259	Sub total	47,228	354.22
95,917	Adult and Community Services	95,138	713.55
41,732	Environment	41,278	309.59
13,325	Renewal and Recreation	16,007	120.06
17,743	Resources	13,494	101.21
208,976		213,145	1598.63
508	Reversal of Net Capital Charges	-16,703	-125.28
-2,923	Interest on General Fund Balances	-2,691	-20.18
1,000	Provision for Capital Works	0	0.00
3,796	Central Contingency Sum	8,077	60.60
220	Additional Payment to LPFA	100	0.75
	Levies		
507	- London Pension Fund Authority	455	3.41
1,046	- London Boroughs Grants Committee	530	3.98
219	- Environment Agency	218	1.64
405	- Lee Valley Regional Park	405	3.04
213,754	Sub Total	203,536	1526.59
-16,936	Area Based Grant	0	0.00
	New Homes Bonus	-750	-5.63
	Council Tax Grant	-3,300	-24.75
-65,148	Formula Grant	-67,320	-504.90
131,670	Bromley's Requirement (excluding GLA)	132,166	991.31

SUMMARY OF DRAFT 2011/12 REVENUE BUDGET - PORTFOLIO

2010/11 Budget £'000	Portfolio/Item	2011/12 Draft Budget £'000	2011/12 Band "D" Equivalent £
226,794	Children and Young People	253,216	1,899.17
-186,535	Less costs funded through Dedicated Schools Grant	-205,988	-1,544.95
40,259	Sub total	47,228	354.22
94,739	Adult and Community Services	95,138	713.55
38,212	Environment	37,243	279.33
4,698	Public Protection and Safety	4,035	30.26
16,280	Renewal and Recreation	19,090	143.18
14,788	Resources	10,411	78.08
208,976		213,145	1598.63
508	Reversal of Net Capital Charges	-16,703	-125.28
-2,923	Interest on General Fund Balances	-2,691	-20.18
1,000	Provision for Capital Works	0	0.00
3,796	Central Contingency Sum	8,077	60.60
220	Additional Payment to LPFA	100	0.75
	Levies		
507	- London Pension Fund Authority	455	3.41
1,046	- London Boroughs Grants Committee	530	3.98
219	- Environment Agency	218	1.64
405	- Lee Valley Regional Park	405	3.04
213,754	Sub Total	203,536	1526.59
-16,936	Area Based Grant	0	
	New Homes Bonus	-750	-5.63
	Council Tax Grant	-3,300	-24.75
-65,148	Formula Grant	-67,320	-504.90
131,670	Bromley's Requirement (excluding GLA)	132,166	991.31

11/03/08

GENERAL PURPOSES AND LICENSING COMMITTEE

Minutes of the meeting held on 16th February 2011

Present:

Councillor Tony Owen (Chairman)
Councillor Stephen Wells (Vice-Chairman)
Councillors Ruth Bennett, John Canvin, Roger Charsley,
Roxy Fawthrop, John Getgood, Will Harmer, Ian F Payne,
Charles Rideout, Colin Smith, Tim Stevens, Harry Stranger,
Pauline Tunncliffe and Michael Turner.

Also present:

Councillors Kate Lymer and Catherine Rideout

RECOMMENDATION FOR CONSIDERATION BY COUNCIL

1. MEMBERS' ALLOWANCES SCHEME – ANNUAL REPORT Report DR10012

The Regulations governing Members' allowances required that, before the beginning of each financial year, the Council should make a scheme of allowances for that year.

The Committee considered that, in light of the current economic situation, the current allowances should be frozen and no other changes be made to the existing scheme. The Committee also considered that the Mayoral and Deputy Mayoral allowances, which are not part of the scheme, be set at the same rate as last year.

The Committee recommended that the Members' Allowances Scheme 2011/12 be submitted to Council for approval.

DECISION REQUIRED OF COUNCIL

Council to approve the Members Allowances Scheme 2011/12.

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London Borough of Bromley

Members Allowances Scheme

From 1st April 2011, in exercise of the powers conferred by the Local Authorities (Members Allowances) (England) Regulations 2003 (2003 No. 1021) [as amended by SI 2003 No. 1692], the London Borough of Bromley will operate the following Members Allowances Scheme.

1. This Scheme is known as the London Borough of Bromley Members Allowances Scheme and will operate from 1st April 2011 until amended.
2. In this Scheme:
 - “Councillor” means a member of the London Borough of Bromley who is an elected Member;
 - “Member” for the purposes of this Scheme shall mean elected Councillors;
 - “year” means the 12 months ending 31st March.
3. The Council in agreeing this Scheme has considered the recommendations of the Independent Panel commissioned by the Association of London Government on the remuneration of Councillors in London entitled “The Remuneration of Councillors in London 2010 Review” report published February 2010.

Basic Allowance

4. A basic annual allowance of £10,872.02 shall be paid to each Councillor.

Special Responsibility Allowances

5. (1) An annual Special Responsibility Allowance will be paid to those Members who hold special responsibilities. The special responsibilities are specified in Schedule 1 (attached).
- (2) During periods after an election when any position of special responsibility is unfilled, the relevant Special Responsibility Allowance shall be payable to the new holder of the position from the day after the previous holder ceases to be responsible.
- (3) The amount of each Special Responsibility Allowance is specified against that special responsibility in Schedule 1. The conditions set out in paragraphs 5(2), 5(4) and 14 apply.
- (4) Where a Member holds more than one position of special responsibility then only one Special Responsibility Allowance will be paid. Subject to sub-paragraph (5), Members may be paid quasi-judicial allowances in addition to a Special Responsibility Allowance.
- (5) All Members of the Plans Sub-Committees, Adoption Panel and Licensing Sub-Committee will be paid a quasi-judicial allowance at an annual rate £669.99 per annum. Where a Member has membership of only one Plans Sub-Committee, the allowance will be set at half that amount, £335.

Childcare and Dependent Carers Allowance

6. The Council has agreed that no allowance will be paid for childcare or dependent carers.

Co-optees Allowance

7. The Council has agreed that no allowance will be paid for co-optees.

Pensions

8. All Councillors under the age of 75 are entitled to apply for membership of the Local Government Pension Scheme. Both Basic Allowance and Special Responsibility Allowance, including quasi-judicial allowances, will be treated as amounts in respect of which pensions are payable.

Travel and Subsistence Allowance

9. The Basic Allowance covers all intra-Borough travel costs and subsistence. All other necessarily incurred travel and subsistence expenses for approved duties as set out in the Regulations (Regulation 8(a) to (h)) will be reimbursed under the same rules and entitlement as applies to staff. Travel by bicycle will also be paid at the same rates as applies to staff. Claims for reimbursement are to be made within one month of when the costs were incurred.

Ability to Decline An Allowance

10. A member may, by writing to the Director of Legal and Democratic Services, decide not to accept any part of his entitlement to an allowance under this Scheme.

Withholding of Allowances

11. The Standards Committee may withhold all or part of any allowances due to a Member who has been suspended or partially suspended from his/her responsibilities or duties as a Member of the Authority. Any travelling or subsistence allowance payable to him/her for responsibilities or duties from which they are suspended or partially suspended may also be withheld.
12. Where the payment of an allowance has already been made in respect of a period in which a Member has been suspended or partially suspended, the Council may require the allowance that relates to that period of suspension to be repaid.

Members of more than one Authority

13. Where a Member is also a member of another authority, that Member may not receive allowances from more than one authority for the same duties.

Part-year Entitlements

14. If during the course of a year:
 - (a) there are any changes in the Basic and/or Special Responsibility Allowances,
 - (b) a new Member is elected,
 - (c) any Member ceases to be a Member,
 - (d) any Member accepts or relinquishes a post in respect of which a Special Responsibility Allowance is payable, or

- (e) the Standards Committee resolves to withhold any allowances during the suspension of a Member,

the allowance payable in respect of the relevant periods shall be adjusted pro rata to the number of days.

Payments

- 15. Payments shall so far as is reasonably practicable normally be made for Basic and Special Responsibility Allowances in instalments of one-twelfth of the amount specified in this Scheme.

Inflation Increase

- 16. The allowances set out in this Scheme may be increased annually by the same percentage increase as the market movement change for officers under the PE Inbucon scheme, such increase to take effect from the start of the Municipal Year. This inflation index will apply until further notice unless the Scheme is revised after consideration of any new Independent Panel report. Where the only change to the Scheme in any year is that effected by such an annual adjustment in accordance with this index, the new uprated allowance rates will apply without further consideration by an Independent Panel.

Notification Fee to Information Commissioner

- 17. The Council shall reimburse, or pay on their behalf, the annual fee payable by all Councillors to the Information Commissioner.

Schedule 1

Special Responsibility Allowances for the year ending 31st March 2012

Posts of Special Responsibility Allowance	
	£
Leader of the Council	30,600.00
Portfolio Holders (x6)	20,400.00
Executive Assistants (x5)	3,573.22
Executive Members without Portfolio (x2)	3,573.22
Chairman of Portfolio PDS Committees (x6)	7,140.00
Chairman of Development Control Committee	9,179.61
Vice-Chairman of Development Control Committee	1,971.47
Chairman of Plans Sub-Committees (x4)	2,772.35
Chairman of General Purposes and Licensing Committee	9,179.61
Vice-Chairman of General Purposes and Licensing Committee	1,971.47
Chairman of Audit Sub-Committee	1,971.47
Chairman of Investment Sub-Committee	1,971.47
Leader of Main Opposition Party	7,577.78
Leader of Minority Opposition Party	3,673.53
Quasi-Judicial Allowances:-	
Members of two Plans Sub-Committees	669.99
Members of one Plans Sub-Committee	335.00
Members of Adoption Panel	669.99
Members of Fostering Panel	669.99
Members of Licensing Sub-Committee	669.99

Note: the Basic Allowance is currently set at £10,872.02

RESOURCES PORTFOLIO HOLDER

Decision made on 2nd February 2011

RECOMMENDATION FOR CONSIDERATION BY COUNCIL

TREASURY MANAGEMENT STATEMENT AND ANNUAL INVESTMENT STRATEGY 2011/12

In line with Government guidance and with the CIPFA Code of Practice for Treasury Management in the Public Sector, the Council's investment priorities are, firstly, the security of its capital sums, secondly, the liquidity of its investments and, thirdly, the rate of return. The Council aims to achieve the optimum return on its investments commensurate with appropriate levels of security and liquidity. The Council's risk appetite is maintained at a low level in order to ensure as much as possible the security of its investments.

The Treasury Management Statement and the Annual Investment Strategy for 2011/12 meet the requirements of the CIPFA Code of Practice for Treasury Management in the Public Services and the Prudential Code. The strategy includes details of proposed prudential indicators and investment eligibility criteria (unchanged since revised criteria were adopted by the Council in October 2010.)

The proposal to recommend the approval of the Treasury Management Statement and Annual Investment Strategy for 2011/12 was scrutinised by the Executive and Resources PDS Committee on 26th January 2011 and the Committee supported the proposal.

The Council is RECOMMENDED to adopt the Treasury Management Statement and Annual Investment Strategy for 2011/12, including the prudential indicators.

Neil Reddin
Executive Portfolio Holder for Resources

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Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2011/12

1. Introduction

1.1 Background

Treasury management is defined as:

“The management of the local authority’s investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks. ”

1.2 Statutory requirements

The Local Government Act 2003 (the Act) and supporting regulations requires the Council to ‘have regard to’ the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice to set Prudential and Treasury Indicators for the next three years to ensure that the Council’s capital investment plans are affordable, prudent and sustainable.

The Act therefore requires the Council to set out its treasury strategy for borrowing and to prepare an Annual Investment Strategy (as required by Investment Guidance subsequent to the Act). This sets out the Council’s policies for managing its investments and for giving priority to the security and liquidity of those investments.

The Department of Communities and Local Government has issued revised investment guidance which came into effect from 1 April 2010. There were no major changes required over and above the changes already required by the revised CIPFA Treasury Management Code of Practice 2009.

1.3 CIPFA requirements

The Chartered Institute of Public Finance and Accountancy’s (CIPFA) Code of Practice on Treasury Management (revised November 2009) was adopted by this Council on 15th February 2010.

The primary requirements of the Code are as follows:

1. Creation and maintenance of a Treasury Management Policy Statement which sets out the policies and objectives of the Council’s treasury management activities.
2. Creation and maintenance of Treasury Management Practices which set out the manner in which the Council will seek to achieve those policies and objectives.
3. Receipt by the full council of an annual Treasury Management Strategy Statement - including the Annual Investment Strategy and Minimum Revenue Provision Policy - for the year ahead, a Mid-year Review Report and an Annual Report (stewardship report) covering activities during the previous year.
4. Delegation by the Council of responsibilities for implementing and monitoring treasury management policies and practices and for the execution and administration of treasury management decisions.
5. Delegation by the Council of the role of scrutiny of treasury management strategy and policies to a specific named body. For this Council the delegated body is the Executive & Resources PDS Committee.

1.4 Treasury Management Strategy for 2011/12

The suggested strategy for 2011/12 in respect of the following aspects of the treasury management function is based upon the treasury officers' views on interest rates, supplemented with leading market forecasts provided by the Council's treasury adviser, Sector.

The strategy covers:

- treasury limits in force which will limit the treasury risk and activities of the Council
- Prudential and Treasury Indicators
- the current treasury position
- the borrowing requirement
- prospects for interest rates
- the borrowing strategy
- policy on borrowing in advance of need
- debt rescheduling
- the investment strategy
- creditworthiness policy
- policy on use of external service providers
- the MRP strategy

1.5 Balanced Budget Requirement

It is a statutory requirement, under Section 33 of the Local Government Finance Act 1992, for the Council to produce a balanced budget. In particular, Section 32 requires a local authority to calculate its budget requirement for each financial year to include the revenue costs that flow from capital financing decisions. This, therefore, means that increases in capital expenditure must be limited to a level whereby increases in charges to revenue from: -

- increases in interest charges caused by increased borrowing to finance additional capital expenditure, and
- any increases in running costs from new capital projects are limited to a level which is affordable within the projected income of the Council for the foreseeable future.

2. Treasury Limits for 2011/12 to 2013/14

It is a statutory duty, under Section 3 of the Act and supporting regulations, for the Council to determine and keep under review how much it can afford to borrow. The amount so determined is termed the “Affordable Borrowing Limit”. In England and Wales the Authorised Limit represents the legislative limit specified in the Act.

The Council must have regard to the Prudential Code when setting the Authorised Limit, which essentially requires it to ensure that total capital investment remains within sustainable limits and, in particular, that the impact upon its future council tax and council rent levels is ‘acceptable’.

Whilst termed an “Affordable Borrowing Limit”, the capital plans to be considered for inclusion incorporate financing by both external borrowing and other forms of liability, such as credit arrangements. The Authorised Limit is to be set, on a rolling basis, for the forthcoming financial year and two successive financial years; details of the Authorised Limit can be found within the Prudential Indicators (Annex 3 of this Strategy – page 22).

3. Current Treasury Position

The Council’s investment position at 31st December 2010 comprised:

Investments	Total principal maturing
	£m
Fixed term deposits	
Maturities due in 2010/11	40.0
Maturities due in 2011/12	100.0
Maturities due in 2012/13	20.0
Other Investments	
Money Market Funds	14.2
35-day notice account	15.0
“Frozen” investment with Heritable	5.0
Total Investments as at 31/12/10	194.2

With regard to the current borrowing position, the Council currently has no external debt other than around £10m which is shown as other long-term liabilities on our Balance Sheet.

4. Prudential and Treasury Indicators for 2011/12 – 2013/14

Prudential and Treasury Indicators (as set out in Annex 3 – page 22 of this report) are relevant for the purposes of setting an integrated treasury management strategy.

The Council is also required to indicate if it has adopted the CIPFA Code of Practice on Treasury Management. The original 2001 Code was adopted in February 2002 and the revised 2009 Code was adopted by the full council on 15th February 2010.

5. Prospects for Interest Rates

The Council has appointed Sector as treasury advisor to the Council and part of their service is to assist the Council to formulate a view on interest rates. Annex 2 (pages 20-21) shows Sector’s view on the interest rate outlook and draws together a number of current City forecasts for short term (Bank Rate) and longer fixed interest rates. The following table gives the Sector central view.

Sector Bank Rate forecast for financial year ends (March)

- 2010/ 2011 0.50%
- 2011/ 2012 1.00%
- 2012/ 2013 2.25%
- 2013/ 2014 3.25%

Annual Average %	Bank Rate	M oney Rates			PW IB Rates*		
		3 m onth	1 year	5 year	10 year	25 year	50 year
2010/11	0.5	0.7	1.5	2.6	3.7	4.6	4.7
2011/12	0.7	1.0	1.8	3.3	4.3	5.3	5.4
2012/13	1.7	2.0	2.8	4.2	4.8	5.5	5.6
2013/14	3.1	3.2	3.7	4.8	5.3	5.6	5.7
2014/15	4.0	4.2	4.5	5.6	5.6	5.6	5.8
2015/16	4.0	4.2	4.2	5.3	5.4	5.5	5.5

* Borrowing Rates

There is downside risk to these forecasts if recovery from the recession proves to be weaker and slower than currently expected. A detailed view of the current economic background is contained within Annex 4 (23-24) to this report.

6. Borrowing Strategy

The Council currently does not borrow to finance capital expenditure and finances all expenditure from external contributions, capital receipts or internal balances. Internal borrowing has been agreed, however, to finance a number of capital schemes, including SEN provision and other school capital works. A total of £3.5m of capital expenditure was left unfinanced at the end of 2009/10 in respect of the re-provision of special schools and this is expected to rise to around £4.6m by the end of 2010/11. This has resulted in the Council having a positive Capital Financing Requirement, effectively creating a need to borrow. In accordance with external advice, this is being treated as an internal advance, with repayments being met from the schools' budget with no impact on the Council's General Fund.

The uncertainty over future interest rates increases the risks associated with treasury activity. As a result the Council will take a cautious approach to its treasury strategy. Long-term fixed interest rates are at risk of being higher over the medium term. If a further need to borrow arises, the Director of Resources, under delegated powers, will take the most appropriate form of borrowing depending on the prevailing interest rates at the time, taking into account the risks shown in the forecast above. It is likely that shorter term fixed rates may provide better opportunities.

The option of postponing borrowing and running down investment balances will also be considered. This would reduce counterparty risk and hedge against the expected fall in investments returns.

7. Annual Investment Strategy

7.1 Investment Policy

The Council will have regard to the CLG's Guidance on Local Government Investments ("the Guidance") and the 2009 revised CIPFA Treasury Management in Public Services Code of Practice

and Cross Sectoral Guidance Notes (“the CIPFA TM Code”). The Council’s investment priorities are: -

- (a) the security of capital and
- (b) the liquidity of its investments.

The Council will also aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity. The risk appetite of this Council is low in order to give priority to security of its investments.

The borrowing of monies purely to invest or on-lend and make a return is unlawful and this Council will not engage in such activity.

Investment instruments identified for use in the financial year are listed in Annex 5 (pages 25-27) under the ‘Specified’ and ‘Non-Specified’ Investments categories. Counterparty limits will be as set through the Council’s Treasury Management Practices – Schedules.

7.2 Creditworthiness policy

This Council uses the creditworthiness service provided by Sector. This service has been progressively enhanced over the last year and now uses a sophisticated modelling approach with credit ratings from all three rating agencies - Fitch, Moodys and Standard and Poors, forming the core element. However, it does not rely solely on the current credit ratings of counterparties but also uses the following as overlays: -

- credit watches and credit outlooks from credit rating agencies
- CDS spreads to give early warning of likely changes in credit ratings
- sovereign ratings to select counterparties from only the most creditworthy countries

This modelling approach combines credit ratings, credit watches and credit outlooks in a weighted scoring system which is then combined with an overlay of CDS spreads for which the end product is a series of colour code bands which indicate the relative creditworthiness of counterparties. The Council would not be able to replicate this level of detail using in-house resources. The colour code bands indicate Sector’s recommendations on the maximum duration for investments. The Council uses this information, together with its own view on the acceptable level of counterparty risk, to form its creditworthiness policy.

The Director of Resources will maintain a counterparty list in compliance with the agreed criteria and will revise the criteria and submit them to Council for approval as necessary. These criteria are separate to those that choose Specified and Non-Specified investments as they select which counterparties the Council will choose rather than defining what its investments are. In line with CIPFA’s recommendation, the rating criteria will use the **lowest common denominator** method of selecting counterparties and applying limits. This means that the application of the Council’s minimum criteria will apply to the lowest available rating for any institution. For instance, if an institution is rated by two agencies, one of which meets the Council’s criteria while the other does not, the institution will fall outside the lending criteria. The Council will also apply a minimum sovereign rating of AA+ to investment counterparties. The Council’s detailed eligibility criteria for investments with counterparties are included in Annex 5 (pages 25-27).

All credit ratings will be continuously monitored. The Council is alerted to changes to ratings of all three agencies through its use of the Sector creditworthiness service.

- if a downgrade results in the counterparty/investment scheme no longer meeting the Council’s minimum criteria, its further use as a new investment will be withdrawn immediately.
- in addition to the use of Credit Ratings, the Council will be advised of information in movements in Credit Default Swap against the iTraxx benchmark and other market data on

a weekly basis. Extreme market movements may result in downgrade of an institution or removal from the Council's lending list.

Further advice is also received from the Council's external cash manager, Tradition UK.

Sole reliance will not be placed on these external advisers. In addition, this Council will also use market data and market information, information on government support for banks and the credit ratings of that government support. The Council forms a view and determines its investment policy and actions after taking all these factors into account.

7.3 Country limits

The Council has determined that it will only use approved counterparties from countries with a minimum sovereign credit rating of AA+ from Fitch Ratings (or equivalent from other agencies if Fitch does not provide). The list of countries that qualify using these credit criteria as at the date of this report is shown in Annex 6 (page 28). This list will be amended by officers should ratings change in accordance with this policy.

7.4 Investment Strategy

In-house funds: The Council's core portfolio is around £150m and cashflow variations during the course of the year have the effect from time to time of increasing the total investment portfolio to a maximum of around £200m. Investments will be made with reference to the core balance and cash flow requirements and the outlook for short-term interest rates (i.e. rates for investments up to 12 months).

Interest rate outlook: Bank Rate has been unchanged at 0.50% since March 2009 and is forecast to commence rising in quarter 4 of 2011 and then to rise steadily from thereon. Bank Rate forecasts for financial year ends (March) are as follows:

- 2010/ 2011 0.50%
- 2011/ 2012 1.00%
- 2012/ 2013 2.25%
- 2013/ 2014 3.25%

There is downside risk to these forecasts if recovery from the recession proves to be weaker and slower than currently expected.

The Council will avoid locking into longer term deals while investment rates are down at historically low levels unless attractive rates are available with counterparties of particularly high creditworthiness which make longer term deals worthwhile and within the risk parameters set by this council. In 2009/10, the Council was constrained by a maximum investment period of 1 year (3 months for lower rated institutions). However, following advice from Sector and Tradition UK that would permit up to 2 years with the strongest all-round banks, this was relaxed and the 2010/11 Strategy permitted investment for up to 2 years with the Lloyds TSB and RBoS groups.

Sector's suggested budget for investment returns on investments placed for up to three months during each financial year is shown below, together with the assumptions made by the Council in the financial forecast, which are based on a longer average duration.

	Sector 3-month View	Council View
2010/11	0.50%	1.50%
2011/12	1.00%	1.75%
2012/13	2.00%	2.50%
2013/14	3.20%	3.50%

2014/15	4.20%	4.25%
2015/16	4.20%	4.25%

For its cash flow generated balances, the Council will seek to utilise its business reserve accounts, short notice accounts, money market funds and short-dated deposits (overnight to three months) in order to benefit from the compounding of interest.

7.5 End of year investment report

At the end of the financial year, the Council will report on its investment activity as part of its Annual Treasury Report.

7.6 External fund managers

£20m of the Council's funds are externally managed on a discretionary basis by Tradition UK. They are required to comply with the Annual Investment Strategy and are permitted to use specified and non-specified investments, subject to the Council's own limits. The managers' performance is closely monitored by the Director of Resources and reported quarterly to the Resources Portfolio Holder and the Executive & Resources PDS Committee.

7.7 Policy on the use of external service providers

The Council recognises that responsibility for treasury management decisions remains with the organisation at all times and will ensure that undue reliance is not placed upon external service providers.

However, the Council recognises that there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources and it uses Sector for this purpose. The Council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented, and subjected to regular review.

7.8 Scheme of delegation

See Annex 7 (page 29).

7.9 Role of the section 151 officer

See Annex 8 (page 30).

ANNEXES

1. MRP strategy
2. Interest rate forecasts
3. Prudential and Treasury indicators
4. Economic background
5. Specified and non specified investments
6. Approved countries for investments
7. Treasury management scheme of delegation
8. The treasury management role of the section 151 officer

ANNEX 1. Minimum Revenue Provision Policy Statement 2011/12

The Council is required by Regulation under the Local Government and Public Involvement in Health Act 2007 to approve an annual MRP Policy, which sets out how the Council will pay for capital assets through revenue each year. The Council is required to pay off an element of the accumulated General Fund capital spend each year through a revenue charge (the MRP), although it is also allowed to undertake additional voluntary payments (VRP). The Council implemented the new Minimum Revenue Provision (MRP) guidance in 2009/10 and assesses its MRP in accordance with the main recommendations contained within the guidance issued by the Secretary of State under section 21(1A) of the Local Government Act 2003.

MRP will be based on the estimated lives of the assets, in accordance with the proposed regulations and will follow standard depreciation accounting procedures. Estimated life periods will be determined under delegated powers. To the extent that expenditure is not on the creation of an asset and is of a type that is subject to estimated life periods that are referred to in the guidance, these periods will generally be adopted by the Council. However, the Council reserves the right to determine useful life periods and prudent MRP in exceptional circumstances where the recommendations of the guidance would not be appropriate.

In practice, the Council's MRP is assessed as 4% of the outstanding balance on the internal borrowing that has been approved in respect of special education schemes.

ANNEX 2. Interest rate forecasts

The Outlook for Interest Rates (Sector View – January 2011)

The key theme of uncertainty continues with mixed economic data. Whilst short-term rates are expected to remain on hold through most of 2011, inflationary concerns are increasing. Inflation has been above the 2% target for so long the credibility of the MPC may become a greater focus. This will make the MPC's decisions during 2011 a difficult judgment; control inflation or continue to aid the recovery? The MPC will be particularly concerned that the public's inflation expectations could become unhinged. We have not changed our Bank Rate forecast; however, there is a risk that the MPC may feel they will need to take action earlier than Q4, i.e. Q3, in order to reinforce its credibility.

The recovery in the economy is well underway; however, the strong rates of growth we have seen are unlikely to be sustained. The Government's determination to cut the size of the public sector deficit will be a drag upon activity in the medium term. The void left by significant cuts in public spending will need to be filled by a number of alternatives – corporate investment, rising exports (assisted by the fall in the value of sterling) and consumers' expenditure. In terms of sheer magnitude, the latter is the most important and strong growth in this area is by no means certain. The combination of the desire to reduce the level of personal debt, lack of access to credit and continued job uncertainty is likely to weigh heavily upon spending. This will be amplified by fiscal policy tightening, in the Comprehensive Spending Review. Without growth in personal spending remaining robust, any recovery in the economy is set to be weak and protracted.

Fiscal support in the US through the extension of tax cuts and monetary support through the extension of quantitative easing (QEII, with the potential for further easing), has had an adverse effect on world bond markets. Following the recent sell off the outlook for long-term interest rates is favourable in the near term, but is set to deteriorate again in the latter part of 2011. The increase in yields will be suppressed by continued investor demand for safe haven instruments following the uncertainties and unfolding tensions within the entire Eurozone. In addition to this, the market has been underpinned by evidence of moderating activity in major economies and the coalition government's determination to deal with the parlous state of public sector finances. These two factors will restrict any deterioration in gilt market performance in the near term.

However, while the UK's fiscal burden will almost certainly ease, it will be a lengthy process and deficits over the next two to three financial years will still require a very heavy programme of gilt issuance. The latest Bank Inflation Report suggests the market will not be able to rely upon Quantitative Easing indefinitely to alleviate this enormous burden.

Eventually, the absence of the Bank of England as a continued buyer of gilts will shift the balance between supply and demand in the gilt-edged market. Other investors will almost certainly require some incentive to continue buying government paper.

This incentive will take the form of higher yields. The longer end of the curve will suffer from the lack of support from the major savings institutions – pension funds and insurance companies - who will continue to favour other investment instruments as a source of value and performance.

Although the FSA has recently delayed implementation of their liquidity requirements, the regulator will still look to ensure banks have necessary short term liquidity. The front end of the curve will benefit from this and will ensure the steeply-positive incline of the yield curve remains intact.

Interest Rate Forecasts

The data below shows a variety of forecasts published by a number of institutions. The first three are individual forecasts including those of UBS and Capital Economics (an independent forecasting consultancy). The final one represents summarised figures drawn from the population of all major City banks and academic institutions.

The forecast within this strategy statement has been drawn from these diverse sources and officers' own views.

1. Individual Forecasts

Sector

Interest rate forecast – January 2011

Year	End Period	Bank Rate	Money Rates			PWLB Rates*			
			3mth	6mth	12mth	5 yr	10 yr	25 yr	50 yr
2010	Sep	0.50	0.7	1.0	1.5	1.9	3.1	4.0	4.0
	Dec	0.50	0.7	1.0	1.5	3.3	4.6	5.2	5.2
	4 Jan	0.50	0.6	0.9	1.4	3.4	4.6	5.3	5.2
2011	Mar	0.50	0.6	0.9	1.4	3.3	4.4	5.2	5.2
	Jun	0.50	0.7	1.0	1.5	3.3	4.4	5.2	5.2
	Sep	0.50	0.8	1.1	1.6	3.4	4.4	5.2	5.2
	Dec	0.75	1.0	1.2	1.8	3.5	4.5	5.3	5.3
2012	Mar	1.00	1.3	1.5	2.1	3.6	4.7	5.3	5.3
	Jun	1.25	1.5	1.8	2.4	3.8	4.8	5.4	5.4
	Sep	1.50	1.8	2.1	2.7	3.9	4.9	5.4	5.4

Capital Economics

Interest rate forecast – December 2010

	Dec-10	Mar-11	Jun-11	Sep-11	Dec-11	Mar-12	Jun-12
Bank Rate	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
5yr PWLB rate	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
10yr PWLB rate	3.75%	3.75%	3.75%	3.75%	3.75%	3.75%	3.75%
25yr PWLB rate	4.80%	4.80%	4.80%	4.80%	4.80%	4.80%	4.80%
50yr PWLB rate	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%

UBS

Interest rate forecast (for quarter ends) – December 2010

	Dec-10	Mar-11	Jun-11	Sep-11	Dec-11
Bank rate	0.50%	0.50%	0.50%	0.75%	1.00%
10yr PWLB rate	4.00%	4.10%	4.30%	4.50%	4.60%
25yr PWLB rate	5.10%	5.10%	5.10%	5.20%	5.30%
50yr PWLB rate	5.10%	5.20%	5.20%	5.30%	5.40%

2. Survey of Economic Forecasts

HM Treasury October 2010

The current Q4 2010 and 2011 forecasts are based on the October 2010 report. Forecasts for 2010 – 2014 are based on 32 forecasts in the last quarterly forecast – in August 2010.

BANK RATE FORECASTS	Bank Rate	Quarterend		Annual Ave. Bank Rate				
	actual	Q 4 2010	Q 4 2011	ave. 2010	ave. 2011	ave. 2012	ave. 2013	ave. 2014
Median	0.50%	0.50%	0.90%	0.50%	1.00%	1.90%	2.80%	3.40%
Highest	0.50%	0.80%	3.20%	0.60%	2.10%	3.10%	4.10%	5.30%
Lowest	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	1.20%

ANNEX 3. Prudential and Treasury Indicators

Prudential and Treasury Indicators are relevant for the purposes of setting an integrated treasury management strategy.

The Council is also required to indicate if it has adopted the CIPFA Code of Practice on Treasury Management. This original 2001 Code was adopted by the full Council in February 2002 and the revised version of the Code (2009) was adopted by full Council in February 2010.

PRUDENTIAL INDICATORS	2009/10	2010/11	2011/12	2012/13	2013/14
	actual	probable	estimate	estimate	estimate
	£m	£m	£m	£m	£m
Total Capital Expenditure	£42.5m	£75.4m	£48.0m	£20.7m	£14.5m
Ratio of financing costs (net interest income for Bromley) to net revenue stream	-2.2%	-1.4%	-1.3%	-1.5%	-2.0%
Net borrowing requirement (net investments for Bromley)					
brought forward 1 April	£122.1m	£133.9m	£134.5m	£124.3m	£126.7m
carried forward 31 March	£133.9m	£134.5m	£124.3m	£126.7m	£124.4m
in year movement (+ increase;- reduction in net investments for Bromley)	+10.8m	+£0.6m	-£10.2m	+£2.4m	-£2.3m
Capital Financing Requirement as at 31 March (unfinanced exp re SEN provision)	£3.5m	£4.6m	£4.4m	£4.2m	£4.0m
Annual change in Capital Financing Requirement	-£0.2m	+£1.3m	-£0.2m	-£0.2m	-£0.2m
Incremental impact of capital investment decisions	£ p	£ p	£ p	£ p	£ p
Increase in council tax (band D) per annum	-	-	-	-	-

TREASURY MANAGEMENT INDICATORS	2009/10	2010/11	2011/12	2012/13	2013/14
	actual	probable	estimate	estimate	estimate
	£m	£m	£m	£m	£m
Authorised Limit for external debt -					
borrowing	£30.0	£30.0	£30.0	£30.0	£30.0
other long term liabilities	£30.0	£30.0	£30.0	£30.0	£30.0
TOTAL	£60.0	£60.0	£60.0	£60.0	£60.0
Operational Boundary for external debt -					
borrowing	£10.0	£10.0	£10.0	£10.0	£10.0
other long term liabilities	£20.0	£20.0	£20.0	£20.0	£20.0
TOTAL	£30.0	£30.0	£30.0	£30.0	£30.0
Actual external debt	£10.2	£10.0	£10.0	£10.0	£10.0
Upper limit for fixed interest rate exposure	100%	100%	100%	100%	100%
Upper limit for variable rate exposure	20%	20%	20%	20%	20%
Upper limit for total principal sums invested beyond year-end dates	£144.1	£144.5	£134.3	£136.7	£134.4

ANNEX 4. Economic Background

4.1. Global economy

The sovereign debt crisis peaked in May 2010 prompted, in the first place, by major concerns over the size of the Greek government's total debt and annual deficit. However, any default or write down of Greek debt would have substantial impact on other countries, in particular, Portugal, Spain and Ireland. This crisis culminated in the EU and IMF putting together a €750bn support package in mid May. A second crisis, this time over Ireland, is currently in progress as at November 2011.

The unexpectedly high rate of growth in quarters 2 and 3 of 2010 in the UK and the Euro zone in Q2 was driven by strong growth in the construction sector catching up from inclement weather earlier in the year and by other short term factors not expected to be enduring; general expectations are for anaemic (but not negative) growth in the western world in 2011.

4.2 UK economy

Following the general election in May 2010, the coalition government has put in place an austerity plan to carry out correction of the public sector deficit over the next five years. The inevitable result of fiscal contraction will be major job losses during this period, in particular in public sector services. This will have a knock-on effect on consumer and business confidence and appears to have also hit the housing market as house prices started on a negative trend during the summer and autumn of 2010. Mortgage approvals are also at very weak levels and declining, all of which indicates that the housing market is likely to be very weak next year.

Economic Growth – GDP growth is likely to have peaked in the current period of recovery at 1.2% in quarter 2 of 2010. The first estimate of +0.8% for quarter 3 was also unexpectedly high. However, the outlook is for anaemic growth in 2011/12 although the Bank of England and the Office for Budget Responsibility are forecasting near trend growth (2.5%) i.e. above what most forecasters are currently expecting.

Unemployment – the trend of falling unemployment (on the benefit claimant count) has turned around since July 2010 with small increases being seen, which are likely to be the start of a new trend of rising unemployment for some years ahead.

Inflation and Bank Rate – CPI has remained high during 2010. It peaked at 3.7% in April and has gradually declined to 3.1% in September (RPI 4.6%). Although inflation has remained stubbornly above the MPC's 2% target, the MPC is confident that inflation will fall back under the target over the next two years after another rise back up to about 3.5% by the end of 2010.

The Bank of England finished its programme of quantitative easing (QE) in November 2009, when the total stood at £200bn. Major expectations that there could be a second round of quantitative easing in late 2010 or early 2011, to help support economic growth, have evaporated after the surprises of the Q3 GDP figure of +0.8% and the November Inflation Report revising the forecast for short term inflation sharply upwards.

Sector's view is that there is unlikely to be any increase in Bank Rate until the end of 2011.

AAA rating – prior to the general election, credit rating agencies had been issuing repeated warnings that, unless there was a major fiscal contraction, then the AAA sovereign rating was at significant risk of being downgraded. Sterling was also under major pressure during the first half of the year. However, after the Chancellor's budget on 22 June, Sterling strengthened against the US dollar and confidence has returned that the UK will retain its AAA rating. In addition, international investors now view UK government gilts as being a safe haven from EU government debt. The consequent increase in demand for gilts helped to add downward pressure on gilt yields and PWLB rates.

4.3 Sector's forward view

It is currently difficult to have confidence as to exactly how strong the UK economic recovery is likely to be, and there are a range of views in the market. Sector has adopted a moderate view.

There are huge uncertainties in all forecasts due to the major difficulties of forecasting the following areas:

- the speed of economic recovery in our major trading partners - the US and EU
- the danger of currency war and resort to protectionism and tariff barriers if China does not address the issue of its huge trade surplus due to its undervalued currency
- the degree to which government austerity programmes will dampen economic growth and undermine consumer confidence
- changes in the consumer savings ratio
- the speed of rebalancing of the UK economy towards exporting and substituting imports
- the potential for more quantitative easing, and the timing of this in both the UK and US, and its subsequent reversal
- the speed of recovery of banks' profitability and balance sheet imbalances and the consequent implications for the availability of credit to borrowers
- the potential for a major EU sovereign debt crisis which could have a significant impact on financial markets and the global and UK economy

The overall balance of risks is weighted to the downside and there is some risk of a double dip recession and deleveraging, creating a downward spiral of falling demand, falling jobs and falling prices, although this is currently viewed as being a small risk.

Sector believes that the longer run trend is for gilt yields and PWLB rates to rise due to the high volume of gilt issuance in the UK, and the high volume of debt issuance in other major western countries.

ANNEX 5. Specified and Non-Specified Investments

Eligibility Criteria for investment counterparties

SPECIFIED INVESTMENTS

These investments are sterling investments of not more than one-year maturity or those which could be for a longer period but where the Council has the right to be repaid within 12 months if it wishes. These are low risk investments where the possibility of loss of principal or investment income is small. These would include investments with:

1. The UK Government (such as the Debt Management Account deposit facility, UK Treasury Bills or a Gilt with less than one year to maturity).
2. A local authority, parish council or community council.
3. Pooled investment vehicles (such as money market funds) that have been awarded a high credit rating by a credit rating agency.
4. A bank or building society that has been awarded a high credit rating by a credit rating agency.
5. A bank or building society that is an eligible institution under the HM Treasury Credit Guarantee Scheme and that has been awarded a minimum long and short-term credit rating by a credit rating agency.

Minimum credit ratings (as rated by Fitch, Moody's and Standard & Poors) and monetary and time period limits for all of the above categories are set out below. The rating criteria use the **lowest common denominator** method of selecting counterparties and applying limits. This means that the application of the Council's minimum criteria will apply to the lowest available rating for any institution. For instance, if an institution is rated by two agencies, one of which meets the Council's criteria while the other does not, the institution will fall outside the lending criteria. The Council will take into account other factors in determining whether an investment should be placed with a particular counterparty, but all investment decisions will be based initially on these credit ratings criteria. The Council will also apply a minimum sovereign rating of AA+ to investment counterparties.

NON-SPECIFIED INVESTMENTS

Non-specified investments are any other type of investment (i.e. not defined as Specified above) and can be for any period over 1 year. The identification and rationale supporting the selection of these other investments and the maximum limits to be applied are set out below.

	Non Specified Investment Category	Limit (£ or %)
a.	Bank Deposits (with a maturity of more than one year) These can be placed in accordance with the limits of the Council's counterparty list criteria (i.e. subject to satisfaction of Fitch, Moody's and Standard & Poors credit ratings criteria shown above).	£40m group limit with Lloyds TSB and RBS, subject to eligibility criteria below.
b.	Building Society Deposits (with a maturity of more than one year) These can be placed in accordance with the limits of the Council's counterparty list criteria (i.e. subject to satisfaction of Fitch, Moody's and Standard & Poors credit ratings criteria shown above).	None permitted at present.
c.	Gilt edged securities with a maturity of greater than one year. These are Government bonds and so provide the highest security of interest and the repayment of principal on maturity. The use of UK Government gilts is restricted to fixed date, fixed rate stock with a maximum maturity of five years. The total investment in gilts is limited to £25m and will normally be held to maturity, but the value of the bond may rise or fall before maturity and losses may accrue if the bond is sold before	£25m.

	maturity. The Director of Resources must personally approve gilt investments. The Council currently has no exposure to gilt investments.	
d.	Non-rated subsidiary of a credit-rated institution that satisfies the Council's counterparty list criteria. Investments with non-rated subsidiaries are permitted, but the credit-rated parent company and its subsidiaries will be set an overall group limit for the total of funds to be invested at any time.	None permitted at present.

CRITERIA FOR FUNDS MANAGED INTERNALLY AND EXTERNALLY

- **UK Banks 1** – the Council will place investments up to a total of £40m for up to 2 years with the part-nationalised UK banks Lloyds TSB and the Royal Bank of Scotland provided their short and long-term ratings remain at least F1+/A+ (Fitch), P-1/A1 (Moody's) and A-1/A+ (S&P).
- **UK Banks 2** – the Council will place investments up to a total of £30m for up to 1 year with UK banks that have at least the following Fitch, Moody's and Standard & Poors ratings (where rated).

	Short-Term	Long-Term	Indiv/Fin Str	Support
Fitch	F1+	AA-	C	3
Moodys	P-1	Aa3	C	
S & P	A-1+	AA-		

- **Eligible Institutions under the HM Treasury Credit Guarantee Scheme 1** – the Council will place investments up to a total of £20m for up to 1 year with UK banks and building societies (with the exception of Lloyds TSB and RBoS - see above) that are Eligible Institutions and that have at least the following Fitch, Moody's and Standard & Poors ratings (where rated). This category will also include eligible institutions that have been placed on negative watch/outlook by the ratings agencies, but which would otherwise meet the minimum credit ratings criteria in UK Banks 2 above.

	Short-Term	Long-Term
Fitch	F1+	A+
Moodys	P-1	A1
S & P	A-1	A+

- **Eligible Institutions under the HM Treasury Credit Guarantee Scheme 2** – the Council will place investments up to a total of £10m for up to 3 months with UK banks and building societies that are Eligible Institutions and that have at least the following Fitch, Moody's and Standard & Poors ratings (where rated):

	Short-Term	Long-Term
Fitch	F1	A-
Moodys	P-1	A3
S & P	A-1	A-

- **Other banks and building societies 1** - the Council will place investments up to a total of £15m for up to 1 year with UK and overseas banks and building societies that are not

Eligible Institutions and that have at least the following Fitch, Moody's and Standard & Poors ratings (where rated):

	Short-Term	Long-Term	Indiv/Fin Str	Support
Fitch	F1+	AA-	C	3
Moodys	P-1	Aa3	C	
S & P	A-1+	AA-		

- **Other banks and building societies 2** - the Council will place investments up to a total of £5m for up to 3 months with UK and overseas banks and building societies that are not Eligible Institutions and that have at least the following Fitch, Moody's and Standard & Poors ratings (where rated):

	Short-Term	Long-Term	Indiv/Fin Str	Support
Fitch	F1	A-	C	3
Moodys	P-1	A3	C	
S & P	A-1	A-		

- **Sovereign Ratings** – only counterparties in countries with sovereign ratings of AAA and AA+ may be used.
- **Bank Subsidiary and Treasury Operations** – the Council will use these where the parent bank has the necessary ratings outlined above. The total investment limit and period will be determined by the parent company credit ratings.
- **Money Market Funds** – The Council is authorised to invest in AAA rated Money Market Funds. The total invested in each of these Funds must not exceed £15m at any time.
- **UK Government (including gilts and the DMADF)** – the Council may invest in the government's DMO facility for a maximum of 1 year, but with no limit on total investment. The use of UK Government gilts is restricted to a total of £25m and to fixed date, fixed rate stock with a maximum maturity of 1 year. The Director of Resources must personally approve gilt investments.
- **Local Authorities, Parish Councils etc** - Investment is permitted with any local authority, subject to a maximum exposure of £15m with any local authority at any time.
- **Business Reserve Accounts** - business reserve accounts may be used from time to time, but value and time limits will apply to counterparties as detailed above.

ANNEX 6. Approved countries for investments

The Council may only place investments with counterparties in countries with sovereign ratings of AAA and AA+. Eligible countries are currently as follows:

AAA

- Canada
- Denmark
- Finland
- France
- Germany
- Luxembourg
- Netherlands
- Norway
- Singapore
- Sweden
- Switzerland
- U.K.
- U.S.A.

AA+

- Australia
- Belgium
- Spain

ANNEX 7. Treasury management scheme of delegation

(i) Full board/council

- receiving and reviewing reports on treasury management policies, practices and activities
- approval of annual strategy.

(ii) Boards/committees/council/responsible body

- approval of/amendments to the organisation's adopted clauses, treasury management policy statement and treasury management practices
- budget consideration and approval
- approval of the division of responsibilities
- receiving and reviewing regular monitoring reports and acting on recommendations
- approving the selection of external service providers and agreeing terms of appointment.

(iii) Body/person(s) with responsibility for scrutiny

- reviewing the treasury management policy and procedures and making recommendations to the responsible body.

ANNEX 8. The treasury management role of the section 151 officer

The S151 (responsible) officer

- recommending clauses, treasury management policy/practices for approval, reviewing the same regularly, and monitoring compliance
- submitting regular treasury management policy reports
- submitting budgets and budget variations
- receiving and reviewing management information reports
- reviewing the performance of the treasury management function
- ensuring the adequacy of treasury management resources and skills, and the effective division of responsibilities within the treasury management function
- ensuring the adequacy of internal audit, and liaising with external audit
- recommending the appointment of external service providers.

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Report No.
LDCS11036

London Borough of Bromley

Agenda
Item No.

PART 1 - PUBLIC

Decision Maker: Council

Date: 28th February 2011

Decision Type: Non-Urgent Non-Executive Non-Key

Title: EXECUTIVE DELEGATIONS AND STATUTORY OFFICER DESIGNATIONS

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 020 8461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Legal, Democratic and Customer Services

Ward: N/A

1. Reason for report

- 1.1 This report sets out recent changes to executive delegations to officers concerning (i) restructuring and (ii) public health for Council to note and asks Council to appoint a designated section 151 officer and a designated Scrutiny Officer.

2. RECOMMENDATION(S)

- (1) That the changes to executive delegations set out in this report (paragraphs 3.2 – 3.4 and Appendix 1) regarding Departmental Structures and Job Grade Reviews and changes to the Public Health (Control of Diseases) Act 1984 are noted.
- (2) That Peter Turner be appointed Section 151 Officer following Paul Dale's departure or in the interim when Mr. Dale is unavailable to act.
- (3) That Sheila Bennett be appointed the Council's designated Scrutiny Officer.

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: N/A
 4. Total current budget for this head: £N/A
 5. Source of funding: N/A
-

Staff

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory requirement. Public Health (Control of Diseases) Act 1984 as modified by the Health and Social Care Act 2008, Section 152 of the Local Government Act 1972 and Section 31 of the Local Democracy, Economic Development and Construction Act 2009 which inserted a new Section 21ZA in the Local Government Act 2000.
 2. Call-in: Call-in is not applicable.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 The Council's Schedule of Delegations to Officers combines both executive and non-executive delegations in one document for ease of use. The Leader can change executive delegations subject to a report being made to the next scheduled Council meeting. At recent meetings of the Executive two changes have been made which Council is requested to note. The Schedule of Delegations will be updated and presented to the next annual Council meeting in May. This report also asks Council to make appointments to two statutory officer positions.

Executive Delegations – Departmental Structures and Job Grade Reviews

3.2 At its meeting on 12th January 2011 the Executive considered a report entitled "The Local Government Finance Settlement 2011/12 to 2012/13 and Related Budget Issues." A supplementary report was circulated which proposed that to expedite implementation of budget reductions would require increased delegation to enable the Chief Executive to undertake reorganisations involving redundancies in consultation with the Leader and relevant Director(s) and Portfolio Holder(s) where there was financial provision for the associated costs. The proposed addition is to Delegation 4 of the Resources Portfolio Delegations and is set out below -

Chief Executive (4) (ii)	Authorise reorganisations and restructurings involving redundancies and /or early retirement to be made by the Chief Executive after consultation with the Leader, relevant Director(s) and Portfolio Holder(s) on the service and financial implications where there is funding available to meet the associated costs.	Leader
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Executive Delegations – Public Health (Control of Disease) Act 1984

3.3 The Executive at its meeting on 2nd February 2011 considered a report setting out changes made by the Leader to officer delegations under the Public Health (Control of Disease) Act 1984 which had been extensively modified by the Health and Social Care 2008. In particular, new Regulations had been made in respect of the notification of various diseases and other risks to the public health and Local Authority powers relating to disease control. The revised statutes brought a range of new requirements, duties and powers to the Council which were wider and more flexible so that a response to public health hazards would be more effective. The Executive endorsed the necessary delegation to the Director of Environmental Services and through him to other Officers of the Council, Health Protection Agency or other organisations as required.

3.4 The new delegation is to authorise the Director of Environmental Services to act as the 'Proper Officer' and hold the powers set out in Appendix 1 to this report and to appoint Officers from the Council, Health Protection Agency or other organisations as necessary to exercise specific functions and powers as given to them.

Section 151 Officer

3.5 Paul Dale, the Council's Section 151 Officer, will be leaving the service of the authority in the near future. Under the provisions of Section 151 of the Local Government Act 1972, a local authority must appoint a suitably qualified officer to be responsible for the proper administration

of the authority's financial affairs. It is recommended that Peter Turner be appointed Section 151 Officer following Paul Dale's departure or in the interim when Mr. Dale is unavailable to act.

Statutory Scrutiny Officer

- 3.6 Section 31 of the Local Democracy, Economic Development and Construction Act 2009 inserted a new Section 21ZA in the Local Government Act 2000 which requires a local authority to appoint a designated "Scrutiny Officer" to promote the roles of the Council's Overview and Scrutiny Committee, to provide support to those Committees and to provide support and guidance to members of the authority on the functions of overview and scrutiny. The Act prevents the Monitoring Officer, Head of Paid Service or Section 151 Officer from being designated as the Scrutiny Officer. It is recommended that Sheila Bennett be appointed the Council's designated Scrutiny Officer.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Minutes of the Executive, 12 th January and 14 th February 2011

Public health – Infectious Diseases Regulations – Powers

Public Health (Control of Disease) Act 1984 as amended by Health and Social Care Act 2008

Section	Power
45M	Apply for orders under part 2A
46	Duty of the La to bury or cremate a body where no other arrangements made
48	Power to apply to Court for an order removing a body to a mortuary
61	Power of entry for appointed 'Proper Officer'
62	Supplementary powers as to entry
64	Power to prosecute

The Health Protection (Local Authority Powers) Regulations 2010

Section /Regulation	Power
2	To serve / review vary or revoke a notice to keep a child away from school when a child is or may be infected or contaminated
3	To serve notice on a head teacher of school to provide names addresses and contact numbers of pupils
4	To disinfect or decontaminate things at the request of the owner and charge for the service
5	To disinfect or decontaminate things at the request of a person with custody or control of the things and charge for the service
6	To disinfect or decontaminate premises at the request of the owner and charge for the service
7	To disinfect or decontaminate things at the request of the tenant and charge for the service
8	Power to serve notice on a person or groups requesting co-operation for health protection purposes. Offer compensation

9	Serve notice on the person having charge or control of premises in which a dead body is located prohibiting contact with the body
10	Serve notice on the person having charge or control of premises in which a dead body is located prohibiting entry to the room in which the body is located
11	To relocate or cause to be relocated a dead body

Health Protection (Notification) Regulations 2010

Section / Regulation	Power
	Appointment of the 'Proper Officer' for the receipt of information and notifications
Regulation 6	Duty of the Proper Officer to disclose a notification to the Health Protection Agency and or Proper Officer of another LA or Port Authority

Health Protection (Part 2A Order) Regulations 2010

Regulation 7	Power to charge in connection with Part 2A orders relating to things and premises
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